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[2025

National Procurement (Amended) Act 2021

CERTIFICATION OF CAPACITY

DEPARTMENT OF EDUCATION SPECIAL PROCUREMENT COMMITTEE

The Authority to Pre-Commit Committee (APCC) under Section 28 of the amended *National Procurement Act 2021* hereby certify and endorse the board members of Department of Education Special Procurement Committee of the National Procurement Board to procure internally up to the threshold limit of K5 million with the following conditions;

1. Department of Education's Special Procurement Committee is valid for a period of three (3) years commencing on the date affixed on this certificate and shall expire forthwith after 3 years (36 months). The renewal of this Certificate shall be done through a formal request to the APC Committee.
2. The APC Committee shall act upon the request for renewal and approval should be granted such that;
 - (a) for the last three financial years prior to the date of application for renewal, no issues have been raised in respect of any procurements undertaken by Department of Education that have not been resolved to the satisfaction of the APC Committee; and
 - (b) the names and sufficient procurement experience, training and qualifications of all of the staff of Department of Education that are to engage in procurement processes.
3. The purpose of the Committee is to:
 - Undertake, manage, control and regulate procurements within K5million for **ONLY** recurrent items such as teaching and learning materials, text books. **ALL** other procurements to be procured through National Procurement Commission.

Department of Education Special Procurement Committee—*continued*

- Protect the use of Public funds and ensure that good public financial management practices are followed;
 - Ensures fairness amongst suppliers and transparency when procuring goods, services and works and;
 - Ensure procurement is conducted in a timely manner.
4. The APC Committee under Section 28R of the amended NPA 2021 approves the following Board members.

No.	Names	Designation	SPC Position
<i>Internal members</i>			
1.	Camilus Kanau	Deputy Secretary (Finance & Corporate Services)	Chairman
2.	Nigel John	Director (Administration)	Member
<i>External members</i>			
3.	Ms. Lillian Verara	<u>Deputy State Solicitor</u> (Procurement Law) Office of the State Solicitor	Member
4.	Samson Metofa	<u>First Assistant Secretary</u> (Financial Reporting & Compliance Division) Department of Finance	Member
5.	Geoffrey Kinibo	<u>Procurement Manager</u> National Procurement Commission	Member

5. The Committee is required to provide detail report of the special committee to APCC Chairman by 31st December of each fiscal year.
6. Failure to comply with the requirements of *Public Finances Management Act* and *National Procurement Act* will result in APCC dissolving the Committee.

Certified on 23rd of June, 2025.

A. OAEKE,
APCC Chairman,
Secretary for Treasury.