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PORT MORESBY, THURSDAY, 28th NOVEMBER

[1985

National Capital District Government (Preparatory Arrangements) Act (Chapter 392)

REVOCATION OF TRANSFER OF TOWN PLANNING FUNCTION TO THE NATIONAL CAPITAL DISTRICT INTERIM COMMISSION

I, Kingsford Dibela, G.C.M.G., K.St.J., Governor-General, by virtue of the powers conferred by Section 41 of the *National Capital District Government (Preparatory Arrangements) Act* (Chapter 392) and all other powers me enabling, acting with, and in accordance with, the advice of the National Executive Council, hereby repeal Paragraph (b) of the notice of Transfer of Certain Functions to the National Capital District Interim Commission dated 20th September, 1984 and published in *National Gazette No. G59* of 4th October, 1984.

Dated this 14th day of November, 1985.

KINGSFORD DIBELA,
Governor-General.

Public Service Act (Chapter 67)

ABOLITION, CREATION AND ALTERATION OF NAME OF DESIGNATION OF OFFICES OF DEPARTMENTAL HEADS

I, Kingsford Dibela, G.C.M.G., K.St.J., Governor-General, by virtue of the powers conferred by Section 14(1) (a), (b) and (c) of the *Public Service Act* (Chapter 67) and all other powers me enabling, acting with, and in accordance with, the advice of the National Executive Council, hereby—

- (a) abolish the offices set out in Schedule 1; and
- (b) create the offices of Departmental Head set out in Schedule 2; and
- (c) alter the designation of the offices of Departmental Head specified in Column 1 of Schedule 3 to the designation specified in Column 2 of that Schedule and set out opposite the name of the first mentioned designation in Column 1,

to come into effect on and from the date of signature of this instrument.

SCHEDULE 1

Secretary for the Department of Civil Aviation
Secretary for the Department of Culture and Tourism
Secretary for the Department of Finance
Secretary for the Department of Foreign Affairs and Trade
Secretary for the Department of Home Affairs
Secretary for the Department of Housing

Secretary for the Department of Industrial Development
Secretary for the Department of Lands and Surveys.
Secretary for the Department of National Planning and Development
Secretary for the Department of Youth and Development

Abolition, Creation and Alteration of Name of Designation of Offices of Departmental Heads—*continued*

SCHEDULE 2

Secretary for the Department of Civil Aviation and Tourism	Secretary for the Department of Housing
Secretary for the Department of Finance and Planning	Secretary for the Department of Lands and Physical Planning
Secretary for the Department of Foreign Affairs	Secretary for the Department of Trade and Industry
Secretary for the Department of Home Affairs and Youth	

SCHEDULE 3

Column 1	Column 2
Secretary for the Department of Prime Minister	Secretary for the Department of Prime Minister and National Executive Council.
Secretary for the Department of Public Services Commission	Secretary for the Department of Public Service.

Dated this 28th day of November, 1985.

KINGSFORD DIBELA,
Governor-General.

Public Service Act (Chapter 67)

ABOLITION AND ESTABLISHMENT OF DEPARTMENTS AND ALTERATION OF NAME OF DEPARTMENTS

I, Kingsford Dibela, G.C.M.G., K.St.J., Governor-General, by virtue of the powers conferred by Section 12(2) (a), (b) and (c) of the *Public Service Act* (Chapter 67) and all other powers me enabling, acting with, and in accordance with, the advice of the National Executive Council, hereby—

- (a) abolish the Departments set out in Schedule 1; and
- (b) establish each Department set out in Schedule 2; and
- (c) alter the name of each Department specified in Column 1 of Schedule 3 to the name specified in Column 2 of that Schedule and set out opposite the name of the first mentioned Department in Column 1,

to come into effect on and from the date of signature of this instrument.

SCHEDULE 1

Department of Civil Aviation	Department of Housing
Department of Culture and Tourism	Department of Industrial Development
Department of Finance	Department of Lands and Surveys
Department of Foreign Affairs and Trade	Department of National Planning and Development
Department of Home Affairs	Department of Youth and Development

SCHEDULE 2

Department of Civil Aviation and Tourism	Department of Housing
Department of Finance and Planning	Department of Lands and Physical Planning
Department of Foreign Affairs	Department of Trade and Industry
Department of Home Affairs and Youth	

SCHEDULE 3

Column 1	Column 2
Department of Prime Minister	Department of Prime Minister and National Executive Council.
Department of Public Services Commission	Department of Public Service.

Dated this 28th day of November, 1985.

KINGSFORD DIBELA,
Governor-General.

Public Service Act (Chapter 67)

DETERMINATION OF FUNCTIONS OF DEPARTMENTS

I, Kingsford Dibela, G.C.M.G., K.St.J., Governor-General, by virtue of the powers conferred by Section 13 of the *Public Service Act* (Chapter 67) and all other powers me enabling, acting with, and in accordance with, the advice of the National Executive Council, hereby, with effect on and from the date of signature of this instrument—

- (a) revoke all previous Determinations of Functions of Departments; and
- (b) determine that the functions of the Department of Public Services shall be as set out in Column 2 of Schedule 22 hereto; and
- (c) after consideration of reports made to the National Executive Council by the Public Services Commission, determine that the Department specified in Column 1 of each other Schedule hereto shall have the functions set out in Column 2 of that Schedule.

Determination of Functions of Departments—*continued*

Column 1 Departments	Column 2 Item No. and Functions
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SCHEDULE 1

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| Department of Prime Minister and National Executive Council | <ol style="list-style-type: none"> 1. Provide appropriate advice to the Prime Minister and Information on Government Operations. 2. Co-ordinate National Executive Council Affairs and monitor and report on implementation of National Executive Council decisions. 3. Direct the operations of the National Security Organization. 4. Administer Government Flying Unit. 5. Provide appropriate administrative support to the Head of State and other Ministers, and visitors. 6. Provide administrative services for the Governor-General. 7. Provide services to the Secretary of the National Executive Council, the Office of Legislative Counsel and the National Intelligence Organization. |
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SCHEDULE 2

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| Department of Administrative Services | <ol style="list-style-type: none"> 1. Provide administrative services to Ministers. 2. Provide and maintain security of Government Buildings. 3. Allocate Government mobile (light) fleet. 4. Maintain Government stores and appropriate services. 5. Provide Government printing service. 6. Provide a Government information service. 7. Provide Parliamentary liaison. 8. Provide services to standing and <i>ad hoc</i> organizations relating to the functions of the Department. |
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SCHEDULE 3

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| Department of Civil Aviation and Tourism | <ol style="list-style-type: none"> 1. Initiate and formulate policy proposals on air transport. 2. Administer legislation pertaining to civil aviation. 3. Provide civil aviation services, including maintenance of Government Flying Unit aircraft. 4. Maintain and control civil aviation navigational aids. 5. Maintain and control fire services both civil and airport. 6. Provide services to Air Accidents Investigations Branch and standing or <i>ad hoc</i> organizations relating to the functions of the Department. 7. Provide meteorological services. 8. Administer, in so far as appropriate, legislation pertaining to culture and tourism. 9. Formulate policy proposals on all matters pertaining to culture and tourism. 10. Encourage the promotion of writers, printers, film makers, poets, creative artists and literature. 11. Co-ordinate and liaise between Government and other various authorities, statutory and otherwise, for the preservation and promotion of culture and the promotion of tourism. |
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SCHEDULE 4

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| Department of Communications | <ol style="list-style-type: none"> 1. Formulate policy proposals on all matters relating to communications. 2. Co-ordinate and liaise between Government and statutory authorities and private agencies in the communications industry. |
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SCHEDULE 5

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| Department of Corrective Institutions | <ol style="list-style-type: none"> 1. Provide management and control of Corrective Institutions as required by law. 2. Formulate policy on Corrective Institutions and on the care and rehabilitation of persons entrusted to Corrective Institutions by the judicial system. |
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SCHEDULE 6

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| Department of Defence | <ol style="list-style-type: none"> 1. Assist in the development of Defence policy and its implementation in planning, Defence Force development and the use of the Defence Force. 2. Provide investigatory, research, executive, administrative, financial management and other services to the Defence Force in the discharge of its functions under Constitutional Laws and Acts of the Parliament. 3. Provide services to standing or <i>ad hoc</i> organisations relating to the functions of the Department. |
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Determination of Functions of Departments—*continued*

Column 1 Departments	Column 2 Item No. and Functions
SCHEDULE 7	
Department of Education	<ol style="list-style-type: none"> Administer legislation pertaining to education matters as specified in Item 2. Formulate and oversee policy on: <ul style="list-style-type: none"> Pre-School education Primary education Secondary education Technical education Teacher education Higher education General education services Internal School education Maintain and administer National Library Service (including public libraries in National Capital District) and National Archives. Encourage the promotion of writers, painters, film makers, poets, creative artists and literature, at Educational Institutions. Provide services to the National Education Board, Provincial Education Boards, the Teaching Service Commission and standing or <i>ad hoc</i> organisations relating to the functions of the Department.
SCHEDULE 8	
Department of Environment and Conservation	<ol style="list-style-type: none"> Formulate policy proposals and oversee policy relating to environment and conservation. Administer legislation pertaining to: <ul style="list-style-type: none"> (a) environment planning and population control; (b) conservation and protection of species of flora and fauna, their habitat and other areas designated for environmental protection; (c) wild-life management; (d) national parks; (e) water resources.
SCHEDULE 9	
Department of Finance and Planning	<ol style="list-style-type: none"> Responsible for managing all policies, regulations, and laws pertaining to the collection and disbursement of public monies. Providing advice on macro economic policies and the administration of debt management and foreign aid. Formulation and administration of annual estimates of revenue and expenditure. Control and administration of Government revenues. Provide advice to the Government on long-term development strategies. Provide services directed to the co-ordination of development and improvement plans.
SCHEDULE 10	
Department of Forests	<ol style="list-style-type: none"> Administer legislation pertaining to forests. Formulate policy proposals and implement approved policies affecting forestry development, and activities, including training, management and marketing of forest resources. Provide advisory and technical services to Government, Provincial Governments, and procedures and consumers of forest products. Undertake scientific research into land use for forestry development, and botanical and ecological investigations. Maintain a watching brief over policies and plans of international bodies dealing with the forestry industry. Supervise major national forestry development schemes. Provide services to <i>ad hoc</i> and other organisations relating to the functions of the Department.
SCHEDULE 11	
Department of Foreign Affairs	<ol style="list-style-type: none"> Responsible for appropriate matters about foreign policies including liaison with international bodies. Liaise with overseas countries for appropriate foreign aid development assistance.

Determination of Functions of Departments—*continued*

Column 1 Departments	Column 2 Item No. and Functions
Schedule 11—<i>continued</i>	
Department of Foreign Affairs— <i>continued</i>	<ol style="list-style-type: none"> Administer the operations of the official Papua New Guinea overseas posts. Administer the provisions about Immigration, Migration and Citizenship Acts. Formulate policy on external publicity. Co-ordinate all matters and protocol; arrange in consultation with Prime Minister's Department programmes and itineraries. Administer Papua New Guinea international boundaries and monitor and co-ordinate the activities of border administration. Manage all Papua New Guinea treaty commitments. Provide services to Citizenship Advisory Committee, and standing or <i>ad hoc</i> organisations relating to the functions of the Department.
SCHEDULE 12	
Department of Health	<ol style="list-style-type: none"> Responsible for all hospital, medical, dental, nursing, preventative health and disease control services. Initiate, formulate and administer National Health legislation and policies. Maintain and monitor standards of health services across the country. Provide pharmaceutical services. Provide mental health, radiotherapy and specialist medical services. Provide medical training. Provide services to Medical Board, Nursing Council, Fluoridation Committee and standing or <i>ad hoc</i> organisations relating to the functions of the Department.
SCHEDULE 13	
Department of Home Affairs and Youth	<ol style="list-style-type: none"> Administer legislation pertaining to welfare services including <i>Child Welfare Act</i> but not including probation and parole. Formulate policy proposals and oversee approved policy relating to welfare services for youth and women. Monitor and review policies relating to religion and recreation. Provide services to the Liquor Licencing Commission.
SCHEDULE 14	
Department of Housing	<ol style="list-style-type: none"> Administer legislation pertaining to housing. Administer Government reserved and institutional housing (including administration of the maintenance of such housing) and hostels and various Government Housing Schemes. Administer urban resettlement.
SCHEDULE 15	
Department of Justice	<ol style="list-style-type: none"> Provide legal advice to all arms of Government. Register companies and those matters associated thereto—return, bankruptcy and insolvency. Probate and administration of estates. Administer registration of births, deaths and marriages. Administer probation and parole services. Provide services to the Legal Training Institute, the Law Reform Commission, the Public Solicitor's Office, all courts in the National Judicial System, the Magisterial Services Commission, the Judicial and Legal Services Commission, the Land Titles Commission, the Accountants Registration Board, the Public Curator's Office, and standing or <i>ad hoc</i> organisations relating to functions of the Department.
SCHEDULE 16	
Department of Labour and Employment	<ol style="list-style-type: none"> Responsible for industrial relations including conciliation and arbitration services. Control registration of employee and employer industrial organisations and provision of registry facilities. Research on labour and employment matters. Provide employment placement services, vocational guidance and counselling.

Determination of Functions of Departments—*continued*

Column 1 Departments	Column 2 Item No. and Functions
Schedule 16— <i>continued</i>	
Department of Labour and Employment— <i>continued</i>	<ol style="list-style-type: none"> 5. Advise on industrial and commercial training. 6. Administer a work permit system of employment for non-citizens and monitor training and localisation programmes. 7. Undertake labour inspections. 8. Industrial safety, health and welfare inspections and advisory services. 9. Determine licensing of petroleum storage and explosives. 10. Administer Worker's Compensation services. 11. Provide services to the Apprenticeship Board, Trade Licensing Board, Minimum Wages Board and standing or <i>ad hoc</i> organisations relating to the functions of the Department.
SCHEDULE 17	
Department of Lands and Physical Planning	<ol style="list-style-type: none"> 1. Promote the best use of all land in Papua New Guinea in the interests of each citizen and the economic advancement of the country. 2. Responsible for the acquisition, transfer, resumption and disposal of land. 3. Provide appropriate survey and mapping services. 4. Provide necessary services in relation to valuation of land. 5. Formulate policies and proposals for urban resettlement. 6. Maintain land titles registration. 7. Formulate and oversee the implementation of policies in the following areas:— land-use planning and subdivision urban cost recovery physical infrastructure needs for urban and rural population urbanisation. 8. Supervise and prepare physical plans and exercise planning control. 9. Administer the provisions of town planning. 10. Regulate the activities of the National Development Authority. 11. Provide services to the Land Board, Surveyor's Board, Valuer's Registration Board, Town Planning Board and standing or <i>ad hoc</i> Committees relating to the functions of the Department.
SCHEDULE 18	
Department of Minerals and Energy	<ol style="list-style-type: none"> 1. Responsible for the mining industry including the development, control, regulation, promotion, negotiation of agreements and related research and policy analysis. 2. Responsible for the petroleum industry including offshore and onshore development control, regulation, promotion, negotiation of agreements and related research and policy analysis. 3. Responsible for geological and vulcanological development and research. 4. Responsible for energy planning, management and appropriate research and analysis. 5. Administer and co-ordinate Departmental input in regard to Ok Tedi Development. 6. Provide services to standing or <i>ad hoc</i> organisations relating to the functions of the Department.
SCHEDULE 19	
Department of Police	<ol style="list-style-type: none"> 1. Assist in the development of Police policy and its implementation in planning, Police Force development and the use of the Police Force. 2. Provide investigatory, research, executive, administrative, financial management and other service to the Police Force in the discharge of its functions under Constitutional Laws and Acts of the Parliament. 3. Provide services to standing or <i>ad hoc</i> organisations relating to the functions of the Department.
SCHEDULE 20	
Department of Primary Industry	<ol style="list-style-type: none"> 1. Administer all legislation relating to Primary Industry. 2. Promote agricultural development and productive employment generation. 3. Assist Provincial governments to increase their agricultural development capacity.

Determination of Functions of Departments—*continued*

Column 1 Departments	Column 2 Item No. and Functions
Schedule 20— <i>continued</i>	
Department of Primary Industry— <i>continued</i>	<ol style="list-style-type: none"> 4. Prepare and implement appropriate investment programmes for major commodities, livestock, and fish. 5. Monitor, review, and liaise with the Agricultural Bank and the National Plantation Management Authority. 6. Formulate and implement approved policies affecting fisheries development and activities. 7. Operate experimental stations and laboratories conducting adoptive research into the production and preparation for market of primary products. 8. Provide advisory and technical services to Provincial Government as required. 9. Pilot commercial production schemes and production of fish for resale to producers. 10. Advise on policies and plans of international and extra-territorial bodies dealing with Primary Industry organisation. 11. Publish extension and scientific information.
SCHEDULE 21	
Department of Provincial Affairs	<ol style="list-style-type: none"> 1. Maintain general liaison between national and provincial levels of government in order to identify problems and co-ordinate assistance. 2. Provide legal and corporate advice to Provincial Governments. 3. Provide administrative and secretarial services to the Premier's Council Secretariat. 4. Co-ordinate and advise on the provision of in-service training to extension officers. 5. Liaise with National and Provincial departments on effective administration of agency functions. 6. Administer at headquarters level Local Government in those provinces which have not passed their own Acts and regulate the Local Government Service. 7. Oversee and monitor the administration of Urban Councils and the National Capital District Interim Commission. 8. Review periodically National Government policies and local level government. 9. Provide administrative and secretarial services to the National Fiscal Commission Secretariat. 10. Co-ordinate and monitor the administration of provinces or parts of provinces as and when required. 11. Formulate policy for cemeteries. 12. Provide services to standing or <i>ad hoc</i> organisations relating to the functions of the Departments.
SCHEDULE 22	
Department of Public Service	<ol style="list-style-type: none"> 1. Administer legislation pertaining to Personnel Management in Government. 2. Review and monitor the implementation of policies in relation to:— (i) Staff Development, Training and Localisation; (ii) Selection and Recruitment of Personnel in Government Departments; (iii) Terms and Conditions of employment and the growth and size of the Public Service; (iv) Organisational, performance and efficiency measurements. 3. Advise Government on matters pertaining to Personnel Management. 4. Provide security service to the Central Government Offices. 5. Responsible for office allocation. 6. Provide services to other agencies or <i>ad hoc</i> committees relating to the functions of the Department.
SCHEDULE 23	
Department of Trade and Industry	<ol style="list-style-type: none"> 1. Formulate and implement trade, trade promotion and investment policies. 2. Administer the NIDA Act. 3. Administer tariff policy. 4. Promote foreign economic relations to co-operation with Department of Foreign Affairs.

Determination of Functions of Departments—*continued*

Column 1 Departments	Column 2 Item No. and Functions
Schedule 23— <i>continued</i>	
Department of Trade and Industry— <i>continued</i>	<ol style="list-style-type: none"> 5. Responsible for all matters concerning the development and vegetation of secondary and tertiary industries. 6. Formulate and administer appropriate legislations relating to weights and measures. 7. Provide service to the NIDA Board, and other <i>ad hoc</i> organisations and committees relating to the functions of the Department.
SCHEDULE 24	
Department of Transport	<ol style="list-style-type: none"> 1. Responsible for the administration of all legislations pertaining to land and sea transport. 2. Formulate and implement policies relating to the two modes of transportation. 3. Maintain and control all navigational aids pertaining to each mode of transportation. 4. Provide services to Marine Boards, Land Transport Board and other <i>ad hoc</i> committees relating to the functions of the Department.
SCHEDULE 25	
Department of Works	<ol style="list-style-type: none"> 1. Implement policies relating to Works functions. 2. Design, plan, supervise, execute and maintain government works. 3. Provide technical advice to and liaise with other instrumentalities such as Water Supply Services and Local and Provincial Governments. 4. Operate and maintain government Plant and Transport facilities (other than the allocation of the Government mobile (light) fleet). 5. Responsible for construction and maintenance of Government assets. 6. Provide services to Building Boards, the Central Building Tribunal and standing or <i>ad hoc</i> organisations relating to the functions of the Department.

Dated this 28th day of November, 1985.

KINGSFORD DIBELA,
Governor-General.