



**REPUBLIC OF NAURU  
GOVERNMENT GAZETTE  
PUBLISHED BY AUTHORITY**

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No. 101

7<sup>th</sup> July 2017

Nauru

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G.N. No. 448 /2017

**APPOINTMENT OF ACTING CHIEF EXECUTIVE OFFICER OF NAURU UTILITIES CORPORATION**

It is notified for general information that on Wednesday 5<sup>th</sup> July 2017, Cabinet, pursuant to the Nauru Utilities Corporation Act 2011, approved the appointment of Mr. Mohammed R Ali to act as Chief Executive Officer of Nauru Utilities Corporation effective on the Sunday 23<sup>rd</sup> July 2017, until the return of the substantive Chief Executive Officer, Mr. Abraham Simpson on Friday, 4<sup>th</sup> August 2017.

Dated this 5<sup>th</sup> day of July 2017.

**SASIKUMAR PARAVANOOR,  
SECRETARY TO CABINET.**

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G.N. No. 449 / 2017

**APPOINTMENT OF ACTING SECRETARY FOR HEALTH  
& MEDICAL SERVICES**

It is notified for general information that on 5<sup>th</sup> July 2017, Cabinet pursuant to Article 68 (3) of the Constitution of Nauru approved the appointment of Mr. Sasikumar Paravanoor, to act as Secretary for Health & Medical Services effective from 5<sup>th</sup> – 7<sup>th</sup> July 2017, until the return of the substantive Secretary for Health & Medical Services, Mr. Rayong Itsimaera.

Dated this 6<sup>th</sup> day of July 2017.

**BERNARD GRUNDLER  
CHIEF SECRETARY**

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G.N. No. 450 /2017

**APPOINTMENT OF ACTING SECRETARY FOR SPORTS**

It is notified for general information that on 5<sup>th</sup> July 2017, Cabinet pursuant to Article 68 (3) of the Constitution of Nauru, approved the appointment of Mr. Sasikumar Paravanoor to act as Secretary for Sports effective from 5<sup>th</sup> – 7<sup>th</sup> July 2017, until the return of substantive Secretary for Sports, Mr. Rayong Itsimaera.

Dated this 6<sup>th</sup> day of July 2017.

**BERNARD GRUNDLER  
CHIEF SECRETARY**

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G.N. No. 451 /2017

**APPOINTMENT OF ACTING SECRETARY FOR EDUCATION**

It is notified for general information that on 5<sup>th</sup> July 2017, Cabinet pursuant to Article 68 (3) of the Constitution of Nauru, approved the appointment of Mrs. Cecilia Giouba to act as Secretary for Education effective from 4<sup>th</sup> – 12<sup>th</sup> July 2017, until the return of the substantive Secretary for Education, Dr. Maria Gaiyabu.

Dated this 6<sup>th</sup> day of July 2017

**BERNARD GRUNDLER**  
**CHIEF SECRETARY**

G.N. No. 452 /2017

**APPOINTMENT OF ACTING SECRETARY-GENERAL FOR NAURU NATIONAL COMMISSION FOR UNESCO**

It is notified for general information that on 5<sup>th</sup> July 2017, Cabinet pursuant to Article 68 (3) of the Constitution of Nauru, approved the appointment of Mrs. Cecilia Giouba to act as Secretary-General for the Nauru National Commission for UNESCO effective from 2<sup>nd</sup> – 12<sup>th</sup> July 2017, until the return of the substantive Secretary-General for the Nauru National Commission for UNESCO, Mrs. Jerielyn Teleni.

Dated this 6<sup>th</sup> day of July, 2017

**BERNARD GRUNDLER**  
**CHIEF SECRETARY**

G.N. No 453 / 2017

**PUBLIC SERVICE ACT 2016**  
**SECTION 27A (5)**  
**NOTICE OF TRANSFER**

The internal transfer of the following officer is hereby notified for general information with effect from 5<sup>th</sup> June 2017:

<b>NAME</b>	<b>TRANSFERRED FROM CHIEF SECRETARY'S DEPARTMENT</b>	<b>TRANSFERRED TO JUSTICE &amp; BORDER CONTROL DEPARTMENT</b>
Amuson Bernicke	Clerical Officer (RSM) Band 5 - \$7,063 per annum	Immigration Officer Band 6 - \$8,078 per annum

Dated this 15<sup>th</sup> day of June 2017

**BERNARD GRUNDLER**  
**CHIEF SECRETARY**

G.N. No. 454 /2017

**PUBLIC SERVICE ACT 2016**  
**SECTION 27A (5)**  
**NOTICE OF TRANSFER**

The transfer of the following officer is hereby notified for general information with effect from 5<sup>th</sup> June, 2017:

<b>NAME</b>	<b>TRANSFERRED FROM EDUCATION DEPARTMENT</b>	<b>TRANSFERRED TO HEALTH &amp; MEDICAL SERVICES</b>
Loretta Batiku	Caretaker / Cleaner Band 1 - \$6,013 per annum	District Primary Health Care Worker Band 5 - \$7,063 per annum

Dated this 4<sup>th</sup> day of July 2017.

**BERNARD GRUNDLER**  
**CHIEF SECRETARY**

G.N. No. 455 /2017

**PUBLIC SERVICE ACT 2016**  
**SECTION 27A (5)**  
**NOTICE OF TRANSFER**

The internal transfer of the following officer is hereby notified for general information with effect from 8<sup>th</sup> May, 2017:

**DEPARTMENT OF COMMERCE, INDUSTRY & ENVIRONMENT**

*(Environment Division)*

<b><u>NAME</u></b>	<b><u>TRANSFERRED FROM:</u></b>	<b><u>TRANSFERRED TO:</u></b>
Jimna Amram	Project Officer Band 7 - \$9,244 per annum	Waste Officer Band 7 - \$9,244 per annum

Dated this 15<sup>th</sup> day of June 2017.

**BERNARD GRUNDLER**  
**CHIEF SECRETARY**

G.N. No. 456 /2017

**NAURU POLICE FORCE ACT 1972 – 1987**  
**NOTICE OF PROMOTION**

The provisional promotion of the following officers is hereby notified for public notification with effect from 1<sup>st</sup> August, 2016:

**DEPARTMENT OF NAURU POLICE FORCE**

<b>NAME</b>	<b>PROMOTED FROM</b>	<b>PROMOTED TO</b>
Liberty Adeang	Constable Band 4 - \$8,593 per annum	Senior Constable Band 5.5 - \$8,829 per annum
Christopher Amwano	Constable Band 4 - \$8,593 per annum	Senior Constable Band 5.5 - \$8,829 per annum
Eobob Denitage	Constable Band 4 - \$8,593 per annum	Senior Constable Band 5.5 - \$8,829 per annum
Fernando Dabuae	Constable Band 4 - \$8,593 per annum	Senior Constable Band 5.5 - \$8,829 per annum
Sarah Eoaeo	Constable Band 4 - \$8,593 per annum	Senior Constable Band 5.5 - \$8,829 per annum
Marvin Tokaibure	Constable Band 4 - \$8,593 per annum	Senior Constable Band 5.5 - \$8,829 per annum
Shaka Bill	Constable Band 4 - \$8,593 per annum	Senior Constable Band 5.5 - \$8,829 per annum

Dated this 22<sup>nd</sup> day of June 2017.

**COREY CALEB**  
**COMMISSIONER OF POLICE**

G.N. No. 457 / 2017

**NAURU POLICE FORCE ACT 1972 – 1987**  
**NOTICE OF PROMOTION**

The provisional promotion of the following officer is hereby notified for public notification with effect from 10<sup>th</sup> May, 2017

**DEPARTMENT OF NAURU POLICE FORCE**

<b>NAME</b>	<b>PROMOTED FROM</b>	<b>PROMOTED TO</b>
John Deidenang	Senior Constable Band 5.5 - \$8,829 per annum	Sergeant Band 6 - \$10,097 per annum

Dated this 22<sup>nd</sup> day of June 2017.

**COREY CALEB**  
**COMMISSIONER OF POLICE**

G.N. No. 458 /2017

**PUBLIC SERVICE ACT 2016**  
**SECTION 24 (1a)**  
**NOTICE OF APPOINTMENT**

It is notified for general information that the following officers' appointment is hereby confirmed with effect from 29<sup>th</sup> March, 2017;

**DEPARTMENT OF TRANSPORT**  
*(Directorate of Civil Aviation)*

<b>NAME</b>	<b>POSITION</b>	<b>SALARY</b>
Sherlima Bernicke	Domestic Supervisor	Band 5a \$7,063 per annum

Dated this 29<sup>th</sup> day of June 2017.

**BERNARD GRUNDLER**  
**CHIEF SECRETARY**

G.N. No. 459 / 2017

**PUBLIC SERVICE ACT 2016**  
**SECTION 24 (1a)**  
**NOTICE OF APPOINTMENT**

It is notified for general information that the following officers' appointment is hereby confirmed with effect from 29<sup>th</sup> March, 2017;

**DEPARTMENT OF CHIEF SECRETARY**  
*(Ministerial)*

<b>NAME</b>	<b>POSITION</b>	<b>SALARY</b>
Rujero Reweru	Administrative Assistant	Band 5.5b \$8,829 per annum

Dated this 28<sup>th</sup> day of June 2017.

**BERNARD GRUNDLER**  
**CHIEF SECRETARY**

G.N. No. 460 /2017

**PUBLIC SERVICE ACT 2016**  
**SECTION 14 (1)**  
**NOTICE OF APPOINTMENT ON PROBATION**

It is notified for general information that the following officers' appointment shall be on probation; with effect from 12<sup>th</sup> June 2017;

**DEPARTMENT OF SPORTS**

<b>NAME</b>	<b>POSITION</b>	<b>SALARY BAND</b>
Dougouge Daniel	Community Development Officer	Band 6.5 - \$10,097 per annum
Vashti Agege	Community Development Officer	Band 6.5 - \$10,097 per annum

Dated this 22<sup>nd</sup> day of June, 2017.

**BERNARD GRUNDLER**  
**CHIEF SECRETARY**

G.N. No. 461 /2017

**PUBLIC SERVICE ACT 2016**  
**SECTION 83**  
**RESIGNATION**

It is notified for general information that the following officers' resignation has been accepted effective from 16<sup>th</sup> November, 2016;

**DEPARTMENT OF HOME AFFAIRS**  
*(Family & Community Services)*

<b>NAME</b>	<b>POSITION</b>	<b>SALARY BAND</b>
Bernadette Aliklik	Director of Family and Community Services	Band 13 - \$15,363 per annum

Dated this 29<sup>th</sup> day of June, 2017

**BERNARD GRUNDLER**  
**CHIEF SECRETARY**

G.N. No. 462 /2017

**PUBLIC SERVICE ACT 2016**

**SECTION 22**

**VACANCY**

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position:

**DEPARTMENT FOR HEALTH & MEDICAL SERVICES**

**Position** : Nurse Aide (Level 1)  
**No. of Position** : Four (4)  
**Salary Range** : Band 5 \$7,063per annum - \$8,829per annum

**PRIMARY PURPOSE OF POSITION**

The Nurse Aide is responsible for providing care under the supervision of a Registered Nurse and contributes to delivery patient care to patients, assisting RN by providing information in the evaluation of progress towards expected outcomes.

**PRINCIPAL RESPONSIBILITIES**

- Implements nursing care as delegated by the registered nurse.
- Demonstrate skills in continual assessment of patients physical and psychological needs.
- Provides general hygiene personal care and activities of daily living for the patient under the direction and supervision of a registered nurse.
- Performs damp dusting and promotes and maintain a safe and clean environment for patients and staff.
- Promotes personal safety and that of others reports and defects to work equipment
- Documents within Nurse Aide scope of practice
- Performs duties within the nurse aide scope of practice
- Utilises appropriate communication skills and participate as a member of multidisciplinary team.
- Promotes an environment for professional development and lifelong learning.
- Promotes a focus and framework for improving the quality of patient care.
- Operates within field or expertise, competencies and experience – scope of practice.
- Operates within the parameters of any relevant legislation.
- Participate in staff meetings and hospital projects as appropriate.
- Demonstrates knowledge of and the ability to render care based on age appropriateness
- Responds promptly and positively to patients, families, co-workers and all others in a respectful, courteous, and confidential manner.
- Escorts patients to other departments as needed.
- Acts as courier as required.
- Supports effective functioning of unit routine. Answers calls bells prepares charts, etc.
- Performs additional duties as specified by unit manager or nurse in charge of shift.
- Reports clinical incidents appropriately to on duty registered nurse.
- Responds appropriately in crisis and emergency situation.
- Communicates clearly and effectively with all members of the multidisciplinary team.
- Maintains confidentiality of information.

G.N. No. 462 /2017 (Cont'd)

## QUALIFICATIONS

- Education completion of year 10.
- Registered under Nauru Health Practitioners Registration Board.
- Good written and spoken English.
- Experience in nursing care setting.
- Annual infection control.
- Annual manual handling.
- Annual BLS/ALS training.
- Annual 20hrs CPD.

Application should be lodged in writing or electronically word processed stating name, age, qualification and curriculum vitae with supporting references and other relevant attachments provided to the Chief Secretary's department or the Director of Human Resources & Labour no later than *5pm, 14<sup>th</sup> July 2017*.

Dated this 4<sup>th</sup> day of June, 2016.

**BERNARD GRUNDLER**  
**CHIEF SECRETARY**

G.N. No. 463 / 2017

## **PUBLIC SERVICE ACT 2016** **SECTION 22** **VACANCY**

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position:

### **DEPARTMENT OF HEALTH & MEDICAL SERVICES**

**POSITION** : Nurse Aide (level 2)  
**No. OF POSITIONS** : One (1)  
**SALARY RANGE** : Band 5:3 \$7, 946 per annum - \$8, 829per annum

#### **PRIMARY PURPOSE OF POSITION:**

The nurse aide is responsible for providing care under the supervision of a registered nurse and contributes to delivery direct patient care to patients, assisting RN by providing information in the evaluation of progress towards expected outcomes.

#### **PRINCIPAL RESPONSIBILITIES:**

- Implements nursing care as delegated by the registered nurse.
- Performs damp dusting and promotes and maintain a safe and clean environment for patients and staff.
- Observes, records and report observations, intake and output, and charts in patient conditions.
- Performs duties within the nurse-aide scope of practice.
- Documents within the scope of practice.
- Utilises appropriate communication skills and participate as a member of multidisciplinary team.
- Promotes an environment for professional development and lifelong learning.
- Promotes a focus and framework for improving the quality of patient care.
- Operates within field of expertise, competencies and experience – scope of practice.
- Operates within the parameters of any relevant legislation.



G.N. No. 463 /2017 (Cont'd)

- Promotes personal safety and that of others, and reports and defects to work equipment.
- Participate in staff meetings and hospital projects as appropriate
- Reports clinical incidents appropriately to the on registered nurse.
- Provides general hygiene personal care and activities of daily living for the patient under the direction and supervision of a registered nurse.
- Demonstrates knowledge of and the ability to render care based on age appropriateness.
- Responds promptly and positively to patients, families, co-workers and all other in a respectful, courteous, and confidential manner.
- Escorts patients to other departments as needed.
- Acts as courier as required.
- Supports effective functioning of unit routine. Answers calls bells, prepares charts, etc.
- Performs additional duties as specified by unit manager or nurse in charge of shift.
- Responds appropriately in crisis and emergency situation.
- Demonstrate skills in continual assessment of patients physical and psychological needs.
- Communicates clearly and effectively with all members of the multidisciplinary team.
- Maintains confidentiality of information.

**QUALIFICATIONS:**

- Nurse aide certificate or currently undergoing nurse aide certificate program.
- Registered under Nauru Health Practitioners Registration Board.
- Education completion of year 10.
- Good written and spoken English.
- Experience in nursing care setting.
- Annual infection control.
- Annual manual handling.
- Annual BLS/ALS training.
- Annual 20hrs CPD.

Applications should be lodged in writing or electronically word processed stating name, age, qualification and curriculum vitae with supporting references and other relevant attachments provided to the Chief Secretary's department or the Director of Human Resources & Labour no later than **5pm, Friday 14<sup>th</sup> July, 2017.**

Dated this 4<sup>th</sup> day of June 2017.

**BERNARD GRUNDLER**  
**CHIEF SECRETARY**

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G.N. No. 464 /2017 (Cont'd)

**PUBLIC SERVICE ACT 2016**

**SECTION 22**

**VACANCY**

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position:

**DEPARTMENT OF HEALTH & MEDICAL SERVICES**

**POSITION** : Staff Nurse  
**No. OF POSITION** : Seven (7)  
**SALARY** : Band 8 - \$10, 781 per annum

**PRIMARY PURPOSE OF POSITION:**

The registered nurse is licensed to practice nursing without supervision and is accountable for own actions in the care of patients and acts to rectify unsafe nursing practice and/or unprofessional conduct.

**PRINCIPAL RESPONSIBILITIES:**

- Assess, plan, implement and evaluate nursing care to provide optimal health outcomes using a continuum of care speech.
- Upholds clinical care standards.
- Demonstrates sound knowledge of contemporary nursing practice.
- Collects relevant data and reports same appropriately.
- Participates in performance appraisal and development process.
- Documents all patient care according to documentation policy.
- Acknowledge the team approach to the to the provision of care services and consults with members of the multidisciplinary team as required.
- Utilises appropriate communication skills and participates as a member of the multidisciplinary team.
- Acknowledge the specific competencies and expertise of members of the health team.
- Promotes an environment for professional development and lifelong learning.
- Promotes a focus and teamwork for improving the quality of patient care.
- Operates within field expertise, competencies and experience.
- Operates within the parameters of any relevant legislation.
- Promotes personal safety and that of others, and reports hazards and defects to work equipment.
- Able to work shift work including evenings, nights and weekends.
- Ability to co-operate with co-workers and to work as a team member.
- Present all times as a professional nurse.
- Provide competent nursing care to all [patients within the area of the hospital in which restored.
- Maintain proper control of medications.
- Report to the supervisor on duty any problem or concerns about patients, equipment or any other issue effecting the safety if the hospital property, staff, patients or visitors.
- Remain within the ward at all times and ensure the ward/patients is not left unattended.
- Respond promptly to all requests for nursing assistance.
- Keep accurate written reports on all care of residents in their individual files.
- Maintain confidentiality of all medical and personal details divulged by patients.
- Liaise with other nursing staff, medical officer and families as appropriate in care residents.
- Undertake cleaning of patients surrounding and proper storage of the ward and equipment's.

G.N. No. 464 /2017 (Cont'd)

**QUALIFICATIONS:**

- Nursing qualification.
- Registered under Nauru Health Practitioners Registration Board.
- Ability to work in a team.
- Annual infection control.
- Annual manual handling.
- Annual BLS/ALS training.
- Annual medication calculation and administration of medication.
- Annual 20hrs CPD.

Applications should be lodged in writing or electronically word processed stating name, age, qualification and curriculum vitae with supporting references and other relevant attachments provided to the Chief Secretary's department or the Director of Human Resources & Labour no later than **5pm, Friday 14<sup>th</sup> July 2017.**

Dated this 4th day of June, 2017.

**BERNARD GRUNDLER**  
**CHIEF SECRETARY**

G.N. No. 465 / 2017

**PUBLIC SERVICE ACT 2016**  
**SECTION 22**  
**VACANCY**

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position:

**DEPARTMENT OF HEALTH & MEDICAL SERVICES**

**POSITION** : Graduate Nurse  
**No. OF POSITION** : Four (4)  
**SALARY RANGE** : Band 8: \$10, 586 per annum - \$13, 232 per annum

**PRINCIPAL RESPONSIBILITIES:**

- Report directly to the Supervisor on duty on any problem or concerns about patient, equipment or any other issue effecting the safety if the hospital property, staff, patients or visitors.
- Present all times as a professional nurse.
- Demonstrates skills in continual assessment of patients physical and psychological needs
- Demonstrates problem solving skills to ensue effective functioning of ward area.
- Able to work shift work including evenings, nights and weekends.
- Performs nursing interventions/procedures in accordance with established standards of care and policies and procedures.
- Safe administration of patient medications using the 5 rights and to maintain proper control of medications.
- Maintain accurate and through documentation in patient records.
- Maintains a safe and clean environment for patients and staffs.
- Maintain confidentiality of all medical and personal details divulged by patients.
- Demonstrate knowledge of and the ability to render care based on age appropriateness.
- Responds appropriately and promptly in crisis and emergency situations.

G.N. No. 465 /2017 (Cont'd)

- Participates in staff meetings and hospital projects as appropriate.
- Communicates clearly and effectively with all members of the multidisciplinary team in providing patient care.
- Ability to co-operate with co-workers to work as a team member.
- Provide quality nursing care to all times and ensure the ward/patients are not left unattended.
- Keep accurate written reports on all care of resident in their individual files.
- Liaise with other nursing staff, medical officer and families as appropriate in care residents.
- Maintains annual registration to practice under the Nauru Health Practitioners Registration Board.

**QUALIFICATIONS:**

- Nursing qualification.
- Registered under Nauru Health Practitioners Registration Board.
- Ability to work in a team.
- Annual infection control.
- Annual manual handling.
- Annual BLS/ALS training.
- Annual medication calculation and administration of medication.
- Annual 20hrs CPD.

Applications should be lodged in writing or electronically word processed stating name, age, qualification and curriculum vitae with supporting references and other relevant attachments provided to the Chief Secretary's department or the Director of Human Resources & Labour no later than **5pm, Friday 14<sup>th</sup> July 2017.**

Dated this 4<sup>th</sup> day of June, 2016.

**Bernard Grundler**  
**CHIEF SECRETARY**

G.N. No. 466 / 2017

**PUBLIC SERVICE ACT 2016**  
**SECTION 22**  
**VACANCY**

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position:

**DEPARTMENT OF SPORTS**  
***(Secretariat)***

**POSITION** : **Project Officer (Administration)**  
**NO. OF POSITION** : **One (1)**  
**SECTION** : **Secretariat**  
**SALARY** : **Band 8a - \$10,586 per annum**

**DUTIES/RESPONSIBILITIES:**

- Provide assistance role to the Director of Sports
- Prepare and submit department's Administration annual report as scheduled
- Work with senior staff in developing Department strategic plans
- Work with Director of Sports in preparation of Annual Operational Plan
- Assist in preparing the Department's annual budget as scheduled
- Record and maintain account of department budget
- Effective and efficient management of office records and files
- Manage staffs benefits MYOB timesheets, variations and salary on fortnightly basis

G.N. No. 466 /2017 (Cont'd)

- Management of Department assets – plants, equipment, stationary and stores
- Obtain and organize information for use in conference, speeches, newsletters and reports
- Organize travel and other business requirements by the Secretary and the Minister
- Manage all administrative and clerical duties for effective operation of the office
- Perform other such duties as directed by Head of Department and that are in keeping with the role and function of the Government Department of Sports

**QUALIFICATIONS & EXPERIENCES:**

- Suitable tertiary qualification preferably with English communication
- Have good research and reports writing skills
- Computer literacy preferably MS Word, Excel and email
- Responsible and innovative, motivated and reliable

Applications should be lodged in writing or electronically word processed stating name, age, qualification and curriculum vitae with supporting references and other relevant attachments provided to the Chief Secretary's department of the Secretary for Corporate Services no later than **5pm, Friday 7<sup>th</sup> July 2017**.

Dated this 28<sup>th</sup> day of June, 2017.

**BERNARD GRUNDLER**  
**CHIEF SECRETARY**

G.N.No. 467 / 2017

**PUBLIC SERVICE ACT 2016**  
**SECTION 22**  
**VACANCY**

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position:

**DEPARTMENT OF PARLIAMENT**

**POSITION** : Hansard Reporter  
**No. OF POSITION** : One (1)  
**SALARY RANGE** : Band 5.5b \$8,829 - \$339.57 per annum

**PURPOSE**

Responsible and edit of the proceedings of the Parliament by:

- Recording and capturing data with the use of FTR Technology (or other technology used by the Division).
- Transcribing recorded data exercising keyboard and computer skills.
- Following grammar, syntax and Hansard editorial guidelines.
- Using the research skills necessary to quickly obtain information to clarify meaning and confirm reports proofreading reports.
- Acquiring knowledge of legislative procedures, standing and sessional orders and parliamentary procedures, and maintaining up to date information resources.
- Contribute to effective and efficient operations of the Hansard Division by:
- Undertaking training in new technologies.
- Contributing to an effective team by the application of high levels of interpersonal skills.
- Providing input to the division's management and decision-making processes as requested.

G.N. No. 467 /2017 (Cont'd)

- Fostering trust and cooperation.
- Maintaining a routine of self-development in skills and knowledge
- Assisting senior staff in the training of new reporting staff.

**QUALIFICATIONS AND EXPERIENCE:**

Applicants should have the following qualifications and experiences.

- High level of keyboarding/word processing competency.
- Demonstrated ability to transcribe and edit to a specified standard in an efficient manner using relevant technology.
- Good knowledge of English grammar, syntax and usage.
- Good translation skills from Nauruan to English.
- Demonstrated capacity to work as a member of a diverse team, to communicate clearly and professionally and contribute positively to a spirit of a team cooperation.
- Proven ability to communicate clearly and effectively, both orally and in writing.
- Capacity to work long and irregular hours during parliamentary sessions.
- Demonstrated ability to adapt quickly to changing circumstances and to schedule work, whilst maintaining work performance and output.
- An understanding of the practices and procedures of the Westminster system of parliamentary democracy as practised by the Parliament of Nauru.
- Update with current affairs.
- Willing to undertake multi taking duties.

Applications should be lodged in writing or electronically word processed stating name, age, qualification and curriculum vitae with supporting references and other relevant attachments provided to the Chief Secretary's department or the Director of Human Resources & Labour no later than **5pm, Friday 14<sup>th</sup> July 2017.**

Dated this 6<sup>th</sup> day of June 2017

**BERNARD GRUNDLER**  
**CHIEF SECRETARY**

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G.N. No. 468 /2017 (Cont'd)

**RECOGNITION OF NAURUAN CITIZENSHIP**

The general public is notified that having been satisfied with the information received, and simultaneously recognizing and respecting the decision issued by the Council of Chiefs of the Republic of Nauru, **I, Hon. Baron Divavesi Waqa M.P.**, President of the Republic of Nauru and Chairman of Cabinet, with the agreement of Cabinet, do hereby grant recognition of Nauruan citizenship to the late Nawaia Tannang, and his siblings namely:

Mike Tannang  
Jananga Tannang  
Eiyete Tannang  
Francis Tannang  
Sam Tannang  
Riona Tannang  
Terere Rasch (nee Tannang)

This includes their children, grandchildren and descendants.

Given under my hand and seal this 17<sup>th</sup> day of June 2016.

**HON. BARON DIVAVESI WAQA M.P**  
**PRESIDENT AND**  
**CHAIRMAN OF THE CABINET**

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G.N. No.469 / 2017

**ENGAGEMENT TO MARRY**

NAME OF PARTIES: Boy-George Gadaraoa of Baiti District and  
Tuua Tekaa of Kiribati Islands.

DATE OF ENGAGEMENT: 12<sup>th</sup> July 2017

**HON. BARON DIVAVESI WAQA M.P.**  
**MINISTER IN CHARGE**

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