



**REPUBLIC OF NAURU
GOVERNMENT GAZETTE
PUBLISHED BY AUTHORITY**

No. 83

17th June, 2015

Nauru

G. N. No. 320 / 2015

APPOINTMENT OF ACTING SECRETARY FOR JUSTICE AND BORDER CONTROL

It is notified for general information that Cabinet at its meeting held on 9th May, 2015 and in pursuance to Article 68, clause 3 of the Constitution of Nauru approved the appointment of Mr Graham Leung, Solicitor-General to act as Secretary for Justice & Border Control from 8th June, 2015 until the return of the Substantive Secretary Mr. Lionel Aingimea.

Dated this 11th day of June, 2015

**BERNARD GRUNDLER
CHIEF SECRETARY**

G. N. No. 321 / 2015

APPOINTMENT OF ACTING SECRETARY FOR FOREIGN AFFAIRS & TRADE

It is notified for general information that Cabinet at its meeting held on 11th June 2015 and in pursuance to Article 68, clause 3 of the Constitution of Nauru approved the appointment of Dr Maria Gaiyabu to act as Secretary for Foreign Affairs & Trade effective from 14th - 21st June, 2015 until the return of substantive Secretary Mr Michael Aroi.

Dated this 12th day of June, 2015

**BERNARD GRUNDLER
CHIEF SECRETARY**

No. 83

17th June, 2015

Nauru

G. N. No. 322 / 2015

APPOINTMENT OF ACTING SECRETARY FOR TELECOMMUNICATIONS

It is notified for general information that Cabinet at its meeting held on 11th June, 2015 and pursuant to Article 68, clause 3 of the Constitution of Nauru approved the appointment of Mr. Joel Waqa to act as the Secretary for Telecommunications from 12th – 26th June, 2015, until the return of the Substantive Secretary, Mr Geoffrey Harris.

Dated this 12th day of June, 2015

BERNARD GRUNDLER
CHIEF SECRETARY

G. N. No. 323 / 2015

APPOINTMENT OF ACTING AUDITOR GENERAL

It is notified for general information that Cabinet at its meeting held on 11th June 2015, and in pursuant to Article 68, clause 3 of the Constitution of Nauru approved the appointment of Mrs Gillian Itsimaera, Auditor to act as Auditor General effective from 19th June, 2015, until the return substantive Auditor General, Mr Manoharan Nair.

Dated this 12th day of June, 2015

BERNARD GRUNDLER
CHIEF SECRETARY

G. N. No. 324 / 2015

APPOINTMENT OF FATHER MAUKAI ITITAAKE, MSC TO BE EMPOWERED TO SOLEMNIZE MARRIAGES AND OTHER RELIGIOUS CEREMONIES FOR AND ON BEHALF OF THE NAURU CATHOLIC CHURCHES

It is notified for general information that Cabinet at its meeting held on 15th June 2015 and having satisfied the provision of Section 20 of the Births, Deaths and Marriages Act 1957 recognize Father Maukai Ititaake, MSC as a Minister empowered to solemnize marriages and other religious ceremonies for and on behalf of the Nauru Catholic Churches, effective from 14th June 2015 until the return of Father Saimon Kokoria, MSC.

Dated this 17th day of June, 2015.

ANTONIUS A. MAYBIR,
REGISTRAR OF BIRTHS, DEATHS & MARRIAGES

G. N. No. 325 / 2015

PUBLIC SERVICE ACT 1998
SECTION 103
NOTICE OF TRANSFER

The following internal transfer is hereby notified for general information effective from 26th May, 2014.

NAME	TRANSFERRED FROM	TRANSFERRED TO
Zuriel Tatum	Ambulance Driver \$5,611pa - L2.1	Sanitary Assistant \$5,611pa – L2.1
Tsiodage Kepae	Groundsman \$5,928pa - L2.2	Storeman \$5,928pa – L2.2
Xenia Airam	Asset Officer \$6,247pa - L3.1	Health Information Clerk \$6,247pa - L3.1
David Dowiyogo	Health Planning Officer \$9,111pa - L6.2	Infrastructure Manager \$9,111pa – L6.2

Dated this 15th day of June, 2015

BERNARD GRUNDLER
CHIEF SECRETARY

No. 83

17th June, 2015

Nauru

G. N. No. 326 / 2015

PUBLIC SERVICE ACT 1998
SECTION 12
NOTICE OF APPOINTMENT

The following officers' appointment is hereby notified for general information with immediate effect;

DEPARTMENT OF CHIEF SECRETARY
(Administration)

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>
Vivo Agigo	Maintenance Officer	Band 5 - \$6,540pa
Trini Dekarube	Maintenance Officer	Band 5 - \$6,540pa
Paulus Dongobir	Maintenance Officer	Band 5 - \$6,540pa

Dated this 03rd day of June, 2015.

BERNARD GRUNDLER
CHIEF SECRETARY

No. 83

17th June, 2015

Nauru

G. N. No. 327 / 2015

PUBLIC SERVICE ACT 1998
SECTION 14 (1)
NOTICE OF APPOINTMENT ON PROBATION

It is notified for general information that the following appointment shall be on probation with effect from 19th May, 2015;

DEPARTMENT OF JUSTICE & BORDER CONTROL
(Quarantine Section)

<u>NAME</u>	<u>POSITION</u>	<u>SALARY SCALE</u>
Zacherias Matera Detenamo	Quarantine Officer	\$7, 479pa – Band 6
Kyle Brechtefeld	Quarantine Officer	\$7, 479pa – Band 6
Tai-ne Finch	Quarantine Officer	\$7, 479pa – Band 6
Bren Heinrich	Quarantine Officer	\$7, 479pa – Band 6

Dated this 09th day of June, 2015.

BERNARD GRUNDLER
CHIEF SECRETARY

No. 83

17th June, 2015

Nauru

G. N. No. 328 / 2015

PUBLIC SERVICE ACT 1998
SECTION 12
NOTICE OF APPOINTMENT

It is notified for general information that the following officer appointment is hereby confirmed with effect from 22nd May, 2015;

DEPARTMENT OF CHIEF SECRETARY
(Administration)

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>
Shue Dongobir	Caretaker	Band 1 - \$5,568pa

Dated this 11th day of June, 2015.

BERNARD GRUNDLER
CHIEF SECRETARY

G. N. No. 329 / 2015

NAURU POLICE FORCE ACT 1972
DISMISSAL – SECTION 36 (1)

It is notified for general information that the following officer dismissal has been accepted effective from 26th May, 2015;

NAURU POLICE FORCE

<u>NAME</u>	<u>DESIGNATION</u>	<u>SALARY LEVEL</u>
Josh Kepae	Probationary Constable	Band 4 - \$7,234pa

Dated this 29th day of May, 2015.

ANTONIUS AMWANO
ACTING COMMISSIONER OF POLICE

No. 83

17th June, 2015

Nauru

G. N. No. 330 / 2015

NAURU POLICE FORCE ACT
RESIGNATION – SECTION 12 (1) (2)

It is notified for general information that the following officer resignation has been accepted with effect on 7th January, 2015;

NAURU POLICE FORCE

<u>NAME</u>	<u>DESIGNATION</u>	<u>SALARY SCALE</u>
Madison Denitage	Senior Constable	Band 5 - \$8, 175pa

Dated this 29th day of May, 2015

ANTONIUS AMWANO
ACTING COMMISSIONER OF POLICE

G. N. No. 331 / 2015

PUBLIC SERVICE ACT 1998
SECTION 103
NOTICE OF TRANSFER

The following transfer is hereby notified for general information with effect from 4th May, 2015;

DEPARTMENT OF TRANSPORT
(Directorate of Civil Aviation)

<u>NAME</u>	<u>TRANSFERRED FROM</u>	<u>TRANSFERRED TO</u>
Rico Akubor	Aerodrome Traffic Officer Band 1 – \$2,728 pa	Caretaker (Aerodrome) Band 1 - \$5,568 pa

Dated this 11th day of June 2015.

BERNARD GRUNDLER
CHIEF SECRETARY

No. 83

17th June, 2015

Nauru

G. N. No. 332 / 2015

NAURU POLICE FORCE
RESIGNATION – SECTION 12 (1) (2)

It is notified for general information that the following officers' resignation has been accepted with effect on 2nd March, 2015;

NAURU POLICE FORCE

<u>NAME</u>	<u>POSITION</u>	<u>SALARY SCALE</u>
Janice Spanner	Constable	Band 5 - \$8, 175pa

Dated this 15th day of June, 2015

COREY CALEB
COMMISSIONER OF POLICE

G. N. No. 333 / 2015

NAURU POLICE FORCE ACT 1972
DISMISSAL: SECTION 36-2 (a)

It is notified for general information that the following officers' resignation has been accepted with effect on 6th November, 2014;

NAURU POLICE FORCE

<u>NAME</u>	<u>DESIGNATION</u>	<u>SALARY SCALE</u>
Nazareth Porte	Probationary Constable	Band 4 - \$7, 234 pa

Dated this 29th day of May, 2015

ANTONIUS AMWANO
ACTING COMMISSIONER OF POLICE

G. N. No. 334 / 2015

PUBLIC SERVICE ACT 1998
VACANCY: SECTION 15

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position:-

DEPARTMENT OF HEALTH & MEDICAL SERVICES
(Public Health)

POSITION : Community Health Nurse (Zone Nurse)

SALARY LEVEL : \$9, 802 per annum

PRIMARY PURPOSE:

The Community Health Nurse is licensed to practise nursing without supervision and is accountable for own actions in the care of patients and acts to rectify unsafe nursing practice and/or unprofessional conduct. The Community Health Nurse is a member of the multidisciplinary health care team and uses contemporary standards and evidence to underpin practice. The Community Health Nurse performs public health nursing services in clinics, homes and in the community; and provides client centred counselling, education and information concerning their illness.

KEY RESPONSIBILITIES:

- Assess, plan, implement and evaluate nursing care to provide optimal health outcomes using a continuum of care approach.
- Uphold clinical and public health care standards.
- Demonstrate sound knowledge of contemporary nursing practice.
- Collects relevant data and reports same appropriately.
- Participates in the Performance Appraisal and Development process.
- Documents all patient care according to Documentation Policy.
- Provides domiciliary care to patients in the community.
- Acknowledges the team approach to the provision of care services and consults with members of the multidisciplinary team as required.
- Utilises appropriate communication skills and participates as a member of the multidisciplinary team.
- Provide competent nursing care to all patients within the area of Public Health.
- Maintain proper control of medications.
- Perform primary health care services at Public Health clinics and in the communities.
- Refer to complicated cases to the hospital as appropriate by using standard referral form.
- Respond promptly to all requests for nursing assistance.
- Keep accurate written reports on all care of residents in their individual files.
- Maintain confidentiality of all medical and personal details divulged by patients.
- Liaise with other nursing staff, medical officers, Public Health care staff, district primary health care workers and families as appropriate in care of residents.
- Contributes to the nursing assessment and care of patients.

G. N. No. 334 / 2015 (Cont'd)

- Utilises appropriate communication skills and participates as a member of the multidisciplinary team.
- Operate within field of expertise, competencies and experience.
- Operates within the parameters of any relevant legislation.
- Able to work in the communities during office hours, after office hours and weekends if necessary.
- Ability to co-operate with co-workers and to work as a team member.
- Report to the Supervisor on duty any problem or concerns about patients, equipment or any other issue effecting the safety of the hospital property, staff, patients or visitors.
- Undertake cleaning and proper storage of the equipment.
- Assist in Public Health care activities e.g. NCD Strategy Implementation, CD Prevention and control at workplace and in the communities.

QUALIFICATIONS:

- Registration and Licensure of training and practice is essential.
- Diploma in Nursing.

Applications should be lodge in writing or electronically word processed stating name, age, qualifications and curriculum vitae provided to the Chief Secretary's office or the Secretary for Corporate Services no later than 5:00pm, 17th June, 2015.

Dated this 10th day of June, 2015

BERNARD GRUNDLER
CHIEF SECRETARY

PUBLIC SERVICE ACT 1998
VACANCY: SECTION 15

Applications are invited from both inside and outside of Public Service for appointment, transfer or promotion to the following position:

PARLIAMENT OF NAURU

POSITION : Hansard Reporter
No OF POSITION : Three (3)
SALARY/SCALE : \$8, 175pa

PRIMARY ROLE: the Hansard Reporter is responsible for undertaking a range of activities associated with the recording, editing and production of transcripts of parliamentary proceedings. This position emphasis reporting expertise resulting in accurate and efficient transcription and production of transcripts.

DUTIES & RESPONSIBILITIES: prepare and edit reports of the proceedings of the Parliament by;

- Recording and capturing data with the use of FTR technology (or other technology used by the Division)
- Transcribing recorded data exercising keyboard and computer skills.
- Following grammar, syntax and Hansard editorial guidelines.
- Using the research skills necessary to quickly obtain information to clarify meaning and confirm reports.
- Proofreading reports.
- Acquiring knowledge of legislative procedures, standing orders and parliamentary procedures, and;
- Maintaining up-to-date information resources.

Contribute to the effective and efficient operations of the Hansards Division by;

- Undertaking training in new technologies.
- Contributing to an effective team by the application of high levels of interpersonal skills.
- Providing input to the division's management and decision making processes as requested.
- Fostering trust and co-operation.
- Maintaining a routine of self-development in skills and knowledge.
- Assisting senior staff in the training of new reporting staff.

G. N. No. 335 / 2015 (Cont'd)

QUALIFICATIONS:

- High level of keyboarding/word processing competency.
- Demonstrated ability to transcribe and edit to a specified standard in an efficient manner using relevant technology.
- Good knowledge of English grammar and usage.
- Good translation skills from Nauruan to English.
- Demonstrated capacity to work as a member of a diverse team, to communicate clearly and professionally and contribute positively to a spirit of team co-operation.
- Proven ability to communicate clearly and effectively, orally and written.
- Capacity to work long and irregular hours during parliamentary sessions.
- Demonstrated ability to adapt quickly to changing circumstances and to schedule work, whilst maintaining work performance and output.
- An understanding of the practice and procedures of the Westminster system of parliamentary democracy as practised by the Parliament of Nauru.
- Update with current affairs.
- Willing to undertake multi tasking duties.

Applications should be lodge in writing or electronically word processed stating name, age, qualifications and curriculum vitae provided to the Chief Secretary or the Secretary for Corporate Services no later than 5:00 pm, 26th June, 2015.

Dated this 16th day June 2015

BERNARD GRUNDLER
CHIEF SECRETARY

G. N. No. 336 / 2015

PUBLIC SERVICE ACT 1998
VACANCY: SECTION 15

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position:

DEPARTMENT OF JUSTICE & BORDER CONTROL
(Quarantine Division)

POSITION: Clerical Officer
SALARY: Band 5 - \$6,540pa

RESPONSIBILITIES/DUTIES:

- To perform typing duties
- Manage filings and records
- Library and Book Keeping
- Delivery of office mails
- Ensure all Legislation are available in the department
- Prepare copy (s) of legislation (s) requested by public
- Registering and compiling of importers list and permits.
- Answer to incoming / outgoing phone calls, emails and other means of communication
- Other duties as required by the Head of Department/division
- Must be willing to work odd hours when required by division services
- Must be willing to do further studies where necessary for work purposes or on the job training

QUALIFICATIONS & EXPERIENCE

- ✓ Secretarial training if available is preferred
- ✓ Motivated and reliable
- ✓ Minimum of Year 12 Education
- ✓ Have good command of written and spoken English
- ✓ Must have Driver's License
- ✓ Computer Literate in Microsoft office literate including excel, word, PowerPoint etc.

Applications should be lodged in writing or electronically word processed stating name, age, qualification and Curriculum Vitae provided to the Chief Secretary's Office or the Secretary of Corporate Services no later than 5.00 pm 24th June, 2015.

Dated this 16th day of June, 2015.

BERNARD GRUNDLER
CHIEF SECRETARY

G. N. No. 337 / 2015

PUBLIC SERVICE ACT 1998
VACANCY: SECTION 15

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position:-

DEPARTMENT OF HEALTH & MEDICAL SERVICES
(Public Health)

POSITION : Community DOTS Worker
SALARY LEVEL : Band 5 - \$6, 540per annum

PRIMARY PURPOSE OF POSITION: The Community DOTS Worker is integral to the efficient management of Tuberculosis and other district based primary health care services. As Community DOTS Worker you will be working as a member of a team delivering services to clients and members of the community. The Community DOTS Worker is responsible for providing coordination of DOTS/TB control programs, and for providing basic health care and referring sick patients appropriately within their assigned District and under the supervision of the Community DOTS Coordinator.

KEY RESPONSIBILITIES:

- Directly observing the patient taking their TB medication.
- Observes and report the drug side effects/interactions.
- Assist with collection of specimens.
- Assist clients to seek medical attention.
- Educate the patients, family and community regarding TB prevention and control.
- Refers identified persons to appropriate primary of secondary health services.
- Coordinate the community based health program.
- Visits homes to determined patient and family need and report accordingly.
- Collaborate with the relevant public health expert to develop plans to meet individual health needs, and provides health services.
- Gives medical treatments to patients following Doctor's instructions and under the guidance of the relevant health clinic.
- Assists community members and health personnel to assess, plan for, and provide needed health and related services such as disseminate information with appointment slips, and organise transport as required.
- Act in a manner that reduces personal risk by adhering to the infection control policy.
- Attend Public Health meetings.
- Provide reports on activities and other matters on a monthly basis.
- Other responsibilities assigns by the department as appropriate.

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G. N. No. 337 / 2015 (Cont'd)

SKILLS, ABILITIES & EXPERIENCE

- Knowledge of tuberculosis and/or communicable disease control.
- Understanding of the political, social, economic, health and cultural context of the country and it's response to TB.
- Excellent written and oral communication skills in English and relevant local language(s).
- Sound computer skills (Microsoft Word, Excel Power Point and Email Applications).
- Demonstrated ability to work independently and as part of a team.

Applications should be lodged in writing or electronically word processed stating name, age, qualifications and curriculum vitae provided to the Chief Secretary's office or the Secretary for Corporate Services no later than 5:00 pm, 26th June, 2015.

Dated this 16th day of June, 2015

BERNARD GRUNDLER
CHIEF SECRETARY

G. N. No. 338 / 2015

PUBLIC SERVICE ACT 1998
VACANCY: SECTION 15

Applications are invited from persons both inside and outside the Public Service appointment, transfer or promotion to the following position:-

DEPARTMENT OF HEALTH & MEDICAL SERVICES
(Public Health)

POSITION : Communicable Disease Assistant

SALARY LEVEL : Band 5 - \$6, 540per annum

PRIMARY PURPOSE OF POSITION: The Communicable Disease Assistant is accountable at an advanced practice level for the assisting of HIV/STI program and other communicable diseases. The Communicable Disease coordinator needs to supervise Public Health Services in clinic, homes and in the community; and to provide client centered counseling, education and information concerning their illnesses especially for HIV/STI prevention and control

G. N. No. 338 / 2015 (Cont'd)

KEY RESPONSIBILITIES:

- Assist in coordinating and monitoring, planning and implementation of all in-country HIV/STI program activities according to the work plans.
- Assist in providing regular information on the progress of the national HIV/STI program and specific activities.
- Assist in developing collaborative relationships, networking and communication links with other Government Departments, NGOs and Communication based organisations in supporting national response initiatives in the fight against HIV/STI.
- Where necessary, assist in monitoring and facilitating release of funds through the discretionary grants scheme for people living with HIV/AIDS (PLWHA).
- Assist the national response surveillance team (in-country, at SPC and other agencies) to conduct surveys according to the national work plan (including second generation surveillance, where relevant).
- Support national and visiting consultants' activities and outputs.
- Assist in coordinating and managing collection of M&E data and reporting in accordance with the National HIV strategy, PRISP and other donor M&E requirements.
- Liaise with Community DOTS workers and Community DOTS Coordinator for programme Collaboration.
- Assist in managing and maintaining appropriate records and documents on all aspects of national level activities supported through the Global Fund program.
- Perform other duties as required.
- Assist in financial management support including financial performance report.
- Assist in developing and monitoring.
- Assist in developing and monitoring asset register equipment inventory funded by donors.
- Be responsible to take reasonable care for his or her own acts or omissions and the effect that these may have upon the safety of themselves or any other person.
- Must use safety equipment or clothing in a proper manner and for the purpose intended.
- Must work in accordance with any health and safety procedures, instructions or training that has been given.
- May not undertake any task for which they have not been authorised and for which they are not adequately trained.
- Is required to bring to the attention of a responsible person any perceived shortcoming in safety arrangements or any defects in work equipment.

SKILLS, ABILITIES & EXPERIENCE

- Knowledge of HIV/STI and/or communicable disease control.
- Nauruan and English communication skills.

Applications should be lodged in writing or electronically word processed stating name, age, qualifications and curriculum vitae provided to the Chief Secretary's office or the Secretary for Corporate Services no later than 5:00 pm, 26th June, 2015.

Dated this 16th day of June, 2015

BERNARD GRUNDLER
CHIEF SECRETARY

G. N. No. 339 / 2015

PUBLIC SERVICE ACT 1998
VACANCY: SECTION 15

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position:-

DEPARTMENT OF HEALTH & MEDICAL SERVICES
(Public Health)

POSITION : District Primary Health Care Worker (Boe)

SALARY LEVEL : Band 5 - \$6, 540per annum

PRIMARY PURPOSE OF POSITION: The District Primary Health Care Worker is integral to the efficient management of district-based primary health care services. The District Primary Health Care Worker is responsible for providing coordination or primary health care programs, and for providing basic health care and referring sick patients appropriately within their assigned District and under the supervision of the Health Island Coordinator.

KEY RESPONSIBILITIES:

- Provides first aid for minor injuries ailments; and basis life support.
- Provides basic screening for non-communicable diseases, (including diabetes, hypertension) and infectious diseases.
- Refers identified persons to appropriate primary or secondary health services according to District Primary Health Care manual.
- Monitors the treatment of people with chronic medical conditions, for example, implements the Direct Observation Treatment Strategy and monitors persons on mental illness treatment.
- Coordinates the community based health program; for example, immunization programs, trachoma campaign, Demographic Health Survey etc.
- Visit homes to determined patient and family need, and report accordingly.
- Collaborates with the relevant Public Health expert to develop plans to meet individual health needs, and provides health services.
- Gives medical treatments to patients following Doctor's instructions and under the guidance of the relevant health clinic.
- Together with public health and the District Committee, plans and undertakes health promotion activities.
- Keeps accurate house health statistic/community mapping for their district and update as required.
- Assists community members and health personnel to assess, plan for, and provide needed health and related services such as disseminate information with appointment slips, organise transport as required.

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- Act in a manner that reduces personal risk by adhering to the infection control policy.
- Teaches maintenance of health and prevention of diseases, maternal and child care for members and other subjects related to individual and community health and warfare.
- Attend Public Health meetings.
- Provide reports on activities and other matters on a monthly basis.
- Be responsible to take reasonable care for his or her own acts or omissions and the effect that these may have upon the safety of themselves or any other person.
- Must use safety equipment or clothing in a proper manner and for the purpose intended.
- Must work in accordance with any health and safety procedures, instructions or training that has been given.
- May not undertake any task for which they have not been authorised and for which they are not adequately trained.
- Is required to bring to the attention of a responsible person any perceived shortcoming in our safety arrangements or any defects in work equipment.

SKILLS, ABILITIES & EXPERIENCE

- Experience in home support, home care community care.
- Nauruan and English Communication Skills.

Applications should be lodged in writing or electronically word processed stating name, age, qualifications and curriculum vitae provided to the Chief Secretary's office or the Secretary for Corporate Services no later than 5:00 pm, 26th June, 2015.

Dated this 16th day of June, 2015

BERNARD GRUNDLER
CHIEF SECRETARY

G. N. No. 340 / 2015

PUBLIC SERVICE ACT 1998
VACANCY: SECTION 15

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position:-

DEPARTMENT OF HEALTH & MEDICAL SERVICES
(Public Health)

POSITION : District Primary Health Care Worker (Anabar)
SALARY LEVEL : Band 5 - \$6, 540 per annum

G. N. No. 341 / 2015

PRIMARY PURPOSE OF POSITION: The District Primary Health Care Worker is integral to the efficient management of district-based primary health care services. The District Primary Health Care Worker is responsible for providing coordination or primary health care programs, and for providing basic health care and referring sick patients appropriately within their assigned District and under the supervision of the Health Island Coordinator.

KEY RESPONSIBILITIES:

- Provides first aid for minor injuries ailments; and basis life support.
- Provides basic screening for non-communicable diseases, (including diabetes, hypertension) and infectious diseases.
- Refers identified persons to appropriate primary or secondary health services according to District Primary Health Care manual.
- Monitors the treatment of people with chronic medical conditions, for example, implements the Direct Observation Treatment Strategy and monitors persons on mental illness treatment.
- Coordinates the community based health program; for example, immunization programs, trachoma campaign, Demographic Health Survey etc.
- Visit homes to determined patient and family need, and report accordingly.
- Collaborates with the relevant Public Health expert to develop plans to meet individual health needs, and provides health services.
- Gives medical treatments to patients following Doctor's instructions and under the guidance of the relevant health clinic.
- Together with public health and the District Committee, plans and undertakes health promotion activities.
- Keeps accurate house health statistic/community mapping for their district and update as required.
- Assists community members and health personnel to assess, plan for, and provide needed health and related services such as disseminate information with appointment slips, organise transport as required.
- Act in a manner that reduces personal risk by adhering to the infection control policy.
- Teaches maintenance of health and prevention of diseases, maternal and child care for members and other subjects related to individual and community health and warfare.
- Attend Public Health meetings.
- Provide reports on activities and other matters on a monthly basis.
- Be responsible to take reasonable care for his or her own acts or omissions and the effect that these may have upon the safety of themselves or any other person.
- Must use safety equipment or clothing in a proper manner and for the purpose intended.
- Must work in accordance with any health and safety procedures, instructions or training that has been given.
- May not undertake any task for which they have not been authorised and for which they are not adequately trained.

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G. N. No. 341 / 2015 (Cont'd)

- Is required to bring to the attention of a responsible person any perceived shortcoming in our safety arrangements or any defects in work equipment.

SKILLS, ABILITIES & EXPERIENCE

- Experience in home support, home care community care.
- Nauruan and English Communication Skills.

Applications should be lodged in writing or electronically word processed stating name, age, qualifications and curriculum vitae provided to the Chief Secretary's office or the Secretary for Corporate Services no later than 5:00 pm, 26th June, 2015.

Dated this 16th day of June, 2015

BERNARD GRUNDLER
CHIEF SECRETARY

G. N. No. 342 / 2015

ENGAGEMENT TO MARRY

NAME OF PARTIES: Abbas Diba from Iran and
Razieh Alsadat Yahyazadeh Mashhadi also from Iran.

Fredrick Harris of Meneng District and
Zion-Odessa Bam of Uaboe District

Deibidu Depoudu of Meneng District and
Katerine Bakoaua from Kiribati Island.

DATE OF ENGAGEMENT: 01st February, 2014
12th June, 2015
20th June, 2015

HON. BARON DIVAVESI WAQA, MP
MINISTER IN CHARGE
