



REPUBLIC OF NAURU
GOVERNMENT GAZETTE
PUBLISHED BY AUTHORITY

No. 122

12th September, 2012

Nauru

G.N.No. 480 / 2012

APPOINTMENT OF ACTING DIRECTOR OF AUDIT

It is notified for general information that Cabinet at its meeting held on 5th September, 2012 and in pursuance to Article 68, Clause 3 of the Constitution of Nauru, approved the appointment of Mrs. Gillian Itsimaera to act as Director of Audit effective 29th August, 2012 until the return of Mr. Manoharan Nair.

Dated this 6th day of September, 2012.

BERNARD GRUNDLER
ACTING SECRETARY TO CABINET

G.N.No. 481 / 2012

APPOINTMENT OF ACTING SECRETARY FOR EDUCATION AND ACTING SECRETARY – GENERAL OF THE NAURU NATIONAL COMMISSION FOR UNESCO

It is notified for general information that Cabinet at its meeting held on 5th September, 2012 and in pursuance to Article 68, Clause 3 of the Constitution of Nauru, approved the appointment of Mr. Dexter Brechtefeld to act as Secretary for Education and Secretary – General of the Nauru National Commission for UNESCO effective 3rd September, 2012 until the return of the substantive Secretary for Education, Dr. Maria Gaiyabu and the substantive Secretary – General of the Nauru National Commission for UNESCO, Mrs. Jerielyn Teleni.

Dated this 6th day of September, 2012.

BERNARD GRUNDLER
ACTING SECRETARY TO CABINET

G.N.No. 482 / 2012

APPOINTMENT OF SECRETARY TO CABINET

It is notified for general information that Cabinet at its meeting held on 7th September, 2012 and in pursuance to Article 17, Clause 3 and Article 25, Clause 4 of the Constitution of Nauru, approved the appointment of Mr. Sasikumar Paravanoor as the substantive Secretary to Cabinet.

Dated this 7th day of September, 2012.

BERNARD GRUNDLER
ACTING CHIEF SECRETARY

G.N.No. 483 / 2012

APPOINTMENT OF ACTING SECRETARY FOR TRANSPORT

It is notified for general information that Cabinet at its meeting held on 7th September, 2012 and in pursuance to Article 68, Clause 3 of the Constitution of Nauru, approved the appointment of Ms. Melaney Bill to act as Secretary for Transport effective 19th September, 2012 until the return of the substantive Secretary for Transport, Mr. Lesi Olsson.

Dated this 7th day of September, 2012.

BERNARD GRUNDLER
ACTING CHIEF SECRETARY

G.N.No. 484 / 2012

APPOINTMENT OF A MINISTER TO BE EMPOWERED TO SOLEMNIZE MARRIAGES AND OTHER RELIGIOUS CEREMONIES FOR AND ON BEHALF OF THE CATHOLIC CHURCH

It is notified for general information that Cabinet at its meeting held on 7th September, 2012 and having satisfied that the provision of Section 20 of the Births, Deaths and Marriages Ordinance 1957 – 1967 recognize Father Saimon Kokoria MSC as Minister empowered to solemnize marriages and other religious ceremonies for and on behalf of the Nauru Catholic Churches, effective 27th August, 2012 until such time when Father Tatieru Ewenteang MSC returns.

Dated this 10th day of September, 2012.

SASIKUMAR PARAVANOOR
SECRETARY TO CABINET

G.N.No. 485 / 2012

APPOINTMENT OF DIRECTORS OF THE BOARD OF EIGIGU HOLDINGS CORPORATION

It is notified for general information that Cabinet at its meeting held on 7th September, 2012 approved of the following:

- i. The declination of Mr. Johannes Itsimaera and the resignation of Mr. Dexter Brechtefeld of their positions as Directors of the Eigigu Holdings Corporation Board effective immediately; and
- ii. The appointment of Mr. Squire Jeremiah and Ms. Limay Uera as the two new Directors of the Eigigu Holdings Corporation Board effective immediately.

Dated this 10th day of September, 2012.

SASIKUMAR PARAVANOOR
SECRETARY TO CABINET

G.N.No. 486 / 2012

PUBLIC SERVICE ACT 1998
SECTION 14 (1)
NOTICE OF APPOINTMENT ON PROBATION

It is notified for general information that effective from 20th August, the appointment of the following officer shall be probationary until confirmed.

DEPARTMENT OF HEALTH & MEDICAL SERVICE

<u>NAME</u>	<u>DESIGNATION</u>	<u>SALARY LEVEL</u>
Johnny–Cool Dowabobo	Kitchen Aide	\$4, 811pa (L1.2)

Dated this 6th day of September, 2012.

BERNARD GRUNDLER
ACTING CHIEF SECRETARY

G.N.No. 487 / 2012

PUBLIC SERVICE ACT 1998
SECTION 12
NOTICE OF APPOINTMENT

It is notified for general information that the following officers' appointment is hereby confirmed with immediate effect.

DEPARTMENT OF SPORTS
(Epon Keramen)

<u>NAME</u>	<u>DESIGNATION</u>	<u>SALARY LEVEL</u>
Ricka Raidinen	Administrative Officer	\$7, 704pa (L5.3)

Dated this 6th day of September, 2012.

BERNARD GRUNDLER
ACTING CHIEF SECRETARY

G.N.No. 488 / 2012

PUBLIC SERVICE ACT 1998
RESIGNATION - SECTION 53 (1)

It is notified for general information that the following officers' resignation has been accepted with effect from 4th September, 2012.

DEPARTMENT OF JUSTICE & BORDER CONTROL
(Prison & Correctional Service)

<u>NAME</u>	<u>POSITION</u>	<u>SALARY LEVEL</u>
Matthew Dick	Correctional Officer	\$5, 968pa (L3.2)

Dated this 6th day of September, 2012.

BERNARD GRUNDLER
ACTING CHIEF SECRETARY

G.N.No. 489 / 2012

PUBLIC SERVICE ACT 1998
RESIGNATION - SECTION 53 (1)

It is notified for general information that the following officers' resignation has been accepted with effect from 31st August, 2012.

DEPARTMENT OF COMMERCE, INDUSTRY & ENVIRONMENT

<u>NAME</u>	<u>DESIGNATION</u>	<u>SALARY LEVEL</u>
Tyrone Deiye	Sectoral Environment Policy Officer	\$7,414pa (L5.2)

Dated this 6th day of September, 2012.

BERNARD GRUNDLER
ACTING CHIEF SECRETARY

G.N.No. 490 / 2012

PUBLIC SERVICE ACT 1998
VACANCY: SECTION 15

Applications are invited from Nauruans inside and outside the Public Service for appointment, transfer or promotion to the following position:

DEPARTMENT OF COMMERCE, INDUSTRY & ENVIRONMENT

POSITION : Waste Management Officer

SALARY : \$7,414pa (L5.2) - \$285.15

PURPOSE OF POSITION:

Waste management is a major concern in Nauru because of its negative impacts on national development activities and social well being such as public health, the environment, food security, and tourism.

The legislations dealing with waste management are either incomplete or inappropriate, or need to be revised and harmonized in order to increase their effectiveness, and be more relevant to the nature of today's waste in Nauru.

Current disposal methods for waste include open dumpsites, illegal disposal in sea and unused land, or backyard burning. The current collection system is functional, but suffers from mechanical problems; with the result that waste builds up at a faster rate than can be collected.

The Waste Management Officer (WMO) will be responsible for the planning and coordination of the development of the National Waste Management Policy Framework, which incorporates management of all types of waste, i.e. solid waste, e-waste, chemical waste, hazardous waste, etc. And ensuring the implementation of the solid waste management priorities and action plans which were identified through the national strategy development workshop in 2009 involving multiple stakeholders covering a wide sectoral approach across Nauru government, NGO groups and communities.

G.N.No. 490 / 2012 (cont'd)

NATIONAL PRIORITIES IN SOLID WASTE MANAGEMENT:

- Legislation
- Political will
- Awareness
- Capacity Building
- Disposal facilities
- Recycling
- Sustainable financing

The WMO reports directly to the director of environment and the core functions are:

- Planning and coordination on the development of a National Waste Management Policy;
- Initiate planning and implementation of the national waste priorities as identified in the 2009 national waste management strategy development workshop;
- Engage in dialogue with regional and international partners to obtain support;
- Ensure participation and collaboration with key stakeholders in planning and implementation of activities in the waste sector;
- Establishing a centralized database and library on waste management;
- Establish or utilizing appropriate institutional frameworks to support work;
- Promoting waste management issues to stakeholders, government departments, SOE's, communities, etc;
- Timely preparation and submission of reports as required;
- Provide technical and administrative support to project implementation where necessary.

QUALIFICATIONS:

- ✓ A qualification or some experience in waste management is preferred;
- ✓ Well versed in Microsoft office applications;
- ✓ Ability to communicate highly effectively both in English and Nauruan language;
- ✓ Ability to conduct interviews and produce reports;
- ✓ Ability to be able to present in meetings;
- ✓ Ability to plan, prioritize, and co-ordinate workload in order to meet deadlines;
- ✓ Ability to work within a team environment and under own supervision using initiative.

Applications should be lodged in writing or electronically word processed stating name, age, qualifications and curriculum vitae with relevant attachments provided to the Chief Secretary's office or the Director of Human Resource & Labour no later than 5:00pm, Wednesday 19th September, 2012.

DATED this 5th day of September, 2012.

BERNARD GRUNDLER
ACTING CHIEF SECRETARY

G.N.No. 491 / 2012

PUBLIC SERVICE ACT 1998
VACANCY: SECTION 15

Applications are invited from Nauruans inside and outside the Public Service for appointment, transfer or promotion to the following position:

DEPARTMENT OF COMMERCE, INDUSTRY & ENVIRONMENT
(Agriculture)

POSITION : Agriculture Extension and Marketing Officer

SALARY : \$7,414pa (L5.2) - \$285.15

RESPONSIBLE TO : Director for Agriculture

PRIMARY PURPOSE OF THE POSITION:

The Agriculture Extension and Marketing Officer is focal point between Community and Directorate for Agriculture relating to crop production and livestock market and general development.

PRINCIPAL RESPONSIBILITIES:

- Focal point for the districts of Aiwo, Buada, Boe and Yaren.
- Promote and design agriculture activities
- Assist and advice on agricultural techniques and methodologies
- Responsible for the multiplication or mass production of local crop production and livestock
- Responsible to introduce foreign crop production and livestock that are drought tolerant
- Conduct field work, nursery propagation with communities on crop production and livestock Assist in promoting and delivering crop production and livestock methodologies and techniques
- Conduct crop production and livestock survey and able to present findings and recommendations
- Coordinate and communicate with community, farmers and relevant stakeholders on agricultural issues
- Carry out activities or as may assigned by the Director

KNOWLEDGE, SKILLS, & EXPERIENCE:

- Desirable qualification: Certificate in Agriculture or equivalent.
- Highly developed communication skills in English both in writing and orally.
- Good public relations skills and interpersonal skills.
- Ability to work within a team environment and under own supervision using initiative
- Ability to work effectively and contribute positively and innovatively towards Agriculture goals and objectives.
- Ability to produce documents to a high standard of presentation and output using Microsoft office suite (including Word, Excel,) software applications.

Applications should be lodged in writing or electronically word processed stating name, age, qualifications and curriculum vitae with relevant attachments provided to the Chief Secretary's office or the Director of Human Resource & Labour no later than 5:00pm, Wednesday 19th September, 2012.

DATED this 5th day of September, 2012.

BERNARD GRUNDLER
ACTING CHIEF SECRETARY

PUBLIC SERVICE ACT 1998
VACANCY: SECTION 15

Applications are invited from Nauruans inside and outside the Public Service for appointment, transfer or promotion to the following position:

DEPARTMENT OF COMMERCE, INDUSTRY & ENVIRONMENT
(Tourism)

POSITION : Project Officer
SALARY : \$7,414pa (L5.2) - \$285.15
RESPONSIBLE TO : Director of Tourism

MAIN PURPOSE OF THE JOB:

To ensure the progress of tour projects and to carry out tasks that supports and initiate the implementation of National Programs deemed necessary for the sustainable development of Tourism in Nauru.

RESPONSIBILITIES:

- Research, plan, prepare and purpose projects necessary for the development of Nauru Tourism.
- Manage and maintain a dialogue between national tour operators and hotels for the consistency of on going tourism projects
- Assist local brochure promotional designs where necessary to promote consistent product
- Conduct appropriate surveys to seek necessary outcomes of future tour products
- Recommend and incorporate suitable regional plans, programs or projects into Nauru national Tourism product (s). ie Ecotourism or Environmentally friendly resource and/ or services available on Nauru for overseas visitors and local alike.
- Establish and maintain dialogue with overseas counterparts as part of research in order that benefits and losses of tourism maybe realised for Nauru
- Assist planning, management and implementation of tourism policies, programs and projects
- Assist with budgetary preparations

KNOWLEDGE, SKILLS AND EXPERIENCE:

- ✓ Office administrative skills required
- ✓ Tertiary qualifications Projects management or Tourism OR alternatively
- ✓ Previous experience (2 years) in the field without Tertiary qualifications
- ✓ Must be able to write simple reports and project proposals
- ✓ Must have ability to operate basic office equipments, Phones, Copiers, Printers, Computers and Office software
- ✓ Must be able to communicate and interact effectively with a range of people (communities, co-workers, foreigners)
- ✓ Must have the ability to initiate and organise own work without supervision
- ✓ Can perform under stress and meet deadlines

Applications should be lodged in writing or electronically word processed stating name, age, qualification and Curriculum Vitae provided to the Chief Secretary's Office or the Acting Director of Human Resources & Labour no later than 5:00pm Wednesday 19th September, 2012.

DATED this 5th day of September, 2012.

BERNARD GRUNDLER
ACTING CHIEF SECRETARY

PUBLIC SERVICE ACT 1998
VACANCY: SECTION 15

Applications are invited from Nauruans inside and outside the Public Service for appointment, transfer or promotion to the following position:

DEPARTMENT OF COMMERCE, INDUSTRY & ENVIRONMENT
(Water Unit)

POSITION : Integrated Water Resource Management Officer

SALARY : \$7,414pa (L5.2) - \$285.15

The integrated water resource management officer reports directly to the director of environment and the core functions are:

- Implementing policy goals 2, 3 and 7 and related objectives and activities
- Work collaboratively with WTC
- Determine demand for freshwater (with BoS, NUC)
- Develop equitable system for controlling demand, conserving water and minimising waste and losses (NUC, PAD, NRC)
- Assist in development of Nauru Water Master Plan (with WTC)
- Develop options for improved sanitation systems
- Develop schemes to increase public participation in planning, management, conservation and protection of water resources.
- Provide secretarial support for CPSC including reports.
- Provide support to IWRM project

QUALIFICATIONS:

- ✓ A qualification or some experience in water management is preferred;
- ✓ Well versed in Microsoft office applications;
- ✓ Ability to communicate highly effectively both in English and Nauruan language;
- ✓ Ability to conduct interviews and produce reports;
- ✓ Ability to be able to present in meetings;
- ✓ Ability to plan, prioritize, and co-ordinate workload in order to meet deadlines;
- ✓ Ability to work within a team environment and under own supervision using initiative.

Applications should be lodged in writing or electronically word processed stating name, age, qualifications and curriculum vitae with relevant attachments provided to the Chief Secretary's office or the Director of Human Resource & Labour no later than 5:00pm, Wednesday 19th September, 2012.

DATED this 5th day of September, 2012.

BERNARD GRUNDLER
ACTING CHIEF SECRETARY

PUBLIC SERVICE ACT 1998
VACANCY: SECTION 15

Applications are invited from Nauruans inside and outside the Public Service for appointment, transfer or promotion to the following position:

DEPARTMENT OF COMMERCE, INDUSTRY & ENVIRONMENT
(Water Unit)

POSITION : Water Monitoring Officer Management Officer

SALARY : \$7,414pa (L5.2) - \$285.15

Nauru faces serious challenges in the water and sanitation sectors. Many government Departments, agencies and state-owned enterprises have responsibilities in the water, sanitation and hygiene sectors. In an IWRM approach it is fundamentally important that all agencies work cooperatively and collegially together for common goals. It is important that the lead Ministry, CIE drive the collaborative process. CIE does not at present have that capacity. The establishment of a two person Water Unit to work in close co-operation with the whole-of-government Water Technical Committee and the CIE Project Steering Committee will ensure an integrative and efficient approach to implementing the Government's National Water, Sanitation and Hygiene Policy.

The Water Monitoring Officer reports directly to the Director of Environment and the Core Functions are:

- Implement policy goals 1, 4, 5 and 6, associated objectives and activities
- Update and analyse water monitoring and use database monthly
- Monthly examination of drought risk and informing relevant authorities of significant risks
- Ensure climate change adaptation incorporated into planning
- Identify policy and plan improvements and training needs
- Liaise with members WTC and report monitoring results to WTC
- Provide secretarial support for WTC
- Provide support to PACC project

QUALIFICATIONS:

- ✓ A qualification or some experience in water management is preferred;
- ✓ Well versed in Microsoft office applications;
- ✓ Ability to communicate highly effectively both in English and Nauruan language;
- ✓ Ability to conduct interviews and produce reports;
- ✓ Ability to be able to present in meetings;
- ✓ Ability to plan, prioritize, and co-ordinate workload in order to meet deadlines;
- ✓ Ability to work within a team environment and under own supervision using initiative.

Applications should be lodged in writing or electronically word processed stating name, age, qualifications and curriculum vitae with relevant attachments provided to the Chief Secretary's office or the Director of Human Resource & Labour no later than 5:00pm, Wednesday 19th September, 2012.

DATED this 5th day of September, 2012.

BERNARD GRUNDLER
ACTING CHIEF SECRETARY

G.N.No. 495 / 2012

PUBLIC SERVICE ACT 1998
VACANCY: SECTION 15

Applications are invited from Nauruans inside and outside the Public Service for appointment, transfer or promotion to the following position:

DEPARTMENT OF EDUCATION

POSITION : Transition/Counseling Program Coordinator

SALARY : \$8,283pa (L6.2) - \$318.58

DUTIES: Under the Direction of the Principal and within relevant policies;

1.1 The Transition, Counseling Program Coordinator, under the direction of the Principal and within relevant policies, shall:

- a. Collate assessment and reporting data for re-entry students
- b. Interview re-entry students transitioning into and out of NSS to determine appropriate pathways
- c. Counsel re-entry students and families about appropriate education pathways
- d. Make recommendations to the principal about requested re-entry program changes
- e. Carry a teaching load for the re-entry program to be negotiated with the Principal
- f. Coordinate trainee teachers assigned to the re-entry program timetables and oversee their study including mentoring them as appropriate
- g. Conduct operational aspects of transition, re-entry and counseling programs associated with the re-entry program
- h. Manage attendance reporting requirements for re-entry students
- i. Work collaboratively with Liaison Officer in relation to re-entry students
- j. Co-ordinate curriculum, assessment and reporting for re-entry students
- k. Be accountable to the Government through the Secretary for Education
- l. Comply with all laws relevant and applicable to the performance of the Transition, Counseling Program Coordinator duties, and all regulations, statutory instruments and administrative instructions relevant to the Support Trainer's office
- m. Comply with the general policies and directives of the Chief Secretary and the Cabinet

SKILLS:

- Essential
 - Teaching qualification with minimum 5 years experience
 - Experience in planning implementing, reviewing and evaluating curriculum
 - Experience in careers and pathways counseling of students
 - Experience coordinating and managing staff
 - Report writing
 - Data analysis
- Desirables
 - Experience in timetabling and other operational aspects of program delivery
 - Word processing
 - Excel and data management

Applications should be lodged in writing or electronically word processed stating name, age, qualification and Curriculum Vitae provided to the Chief Secretary's Office or the Acting Director of Human Resource & Labour no later than 5:00pm, Friday 21st September, 2012.

Dated this 5th day of September, 2012.

BERNARD GRUNDLER
ACTING CHIEF SECRETARY

PUBLIC SERVICE ACT 1998
VACANCY: SECTION 15

Applications are invited from Nauruans inside and outside of Public Service for appointment, transfer or promotion to the following position:

DEPARTMENT OF EDUCATION

POSITION : Assistant Statistic Officer

SALARY : \$5,679pa (L3.1) - \$218.42

CONTEXT: For excellent and quality progress and sustainability of this system and Statistics position, the department should at most have two (2) EMIS operators to ensure that;

- Data collection of annual school census, monthly school reports from enrolments, teacher numbers, qualifications and learning achievements, school assets are recorded and tracked
- A comprehensive and user friendly Education Management Systems (EMIS) is developed with tailored data collection forms as the primary objective of fulfilling the data needs of the Department of Education to inform policy and be more accessible to all users. A number of new forms are required to be added in order to extend the data coverage of EMIS

DUTIES: Under the direction of the Statistic Officer, the Assistant Statistic Officer will undertake the following roles;

- Assist the statistic officer and undertake “ on job “ training on EMIS
- Collate students and teachers profiles on EMIS
- Manage attendance for students and teachers in all schools
- Work collaboratively with Chief Liaison and Liaison Officers on students and teachers monthly attendance
- Update all records prior to 2011 to be on EMIS
- Store and report a range of data to meet not only DoE needs, but donor partner’s information request
- Export data and reports in a range of formats (eg. Microsoft Excel, Word, PDF, etc)
- Record data on Quality School Standard Assessment, literacy benchmark and numeracy benchmarks
- Report and manage the School Grants process for all schools
- Manage the EMIS when Statistics Officer goes on leave or attend meetings

QUALIFICATIONS:

- Experience in ICT skills such as word processing and excel data management
- To be of good character and experience with working with other team members in the Department of Education
- Have a Year 12 qualification or equivalent

Applications should be lodged in writing or electronically word processed stating name, age, qualification and Curriculum Vitae provided to the Chief Secretary’s Office or the Acting Director of Human Resource & Labour no later than 5:00pm, Friday 21st September, 2012.

Dated this 5th day of September, 2012.

BERNARD GRUNDLER
ACTING CHIEF SECRETARY

PUBLIC SERVICE ACT 1998
VACANCY: SECTION 15

Applications are invited from Nauruans inside and outside of Public Service for appointment, transfer or promotion to the following position:

DEPARTMENT OF EDUCATION

POSITION : Assistant Asset Officer

SALARY : \$5,389pa/L2.2 (\$207.27 per fortnight)

CONTEXT: The Asset Team undertakes works such as;

- Collect and deliver goods
- Offload cargoes from containers and ensure that all orders arrived
- Assisting schools when needed to shift heavy equipment
- Stock taking of 10 Schools every year
- Keeping record of students list and items given to them
- Listing all items supplied to the schools and making sure the school signed them out
- Supplying schools based on their request

DUTIES:

- Students
 - Prepare and maintain an Excel list of all goods supplied to schools
 - Use the list to record all items provided to students
 - Maintain a record all Loan or Hire Agreements with Parents/Guardians
- Goods
 - Prepare and maintain an Excel list of all goods supplied to schools
 - Use the list to prepare assets register list for all schools or departmental sites
 - Maintain a record of “ Receipt of Goods Delivery “ for all goods supplied to schools or school sites
- Stock take
 - Visit schools as required to prepare a stocktake of goods previously supplied using the assets register list
 - Prepare a list of students who have not returned texts when required
- Record Keeping
 - Maintain a record of contracts signed by other officers, teachers or parents regarding the hire or loan of Departmental assets, including money

QUALIFICATIONS:

- Completed Basic Computing Skills
- Must have good analytical Skills
- At least have experience in asset or inventory management
- Ability to critically examine and accurately record information
- Effective oral and written communication skills

No. 122

12th September, 2012

Nauru

G.N.No. 497 / 2012 (cont'd)

Applications should be lodged in writing or electronically word processed stating name, age, qualification and Curriculum Vitae provided to the Chief Secretary's Office or the Acting Director of Human Resource & Labour no later than 5:00pm, Friday 21st September, 2012.

Dated this 5th day of September, 2012.

BERNARD GRUNDLER
ACTING CHIEF SECRETARY

G.N.No. 498 / 2012

ENGAGEMENT TO MARRY

NAME OF PARTIES: Christian Robert Grundler of Boe District and
Vassilissa Eibwarere De-Paul Tannang of Baiti District.

Johnny Tau of Boe District and
Eita – Lewa Agir of Aiwo District.

Jasson Olsson of Baiti District and
Fomay Batsiua of Meneñ District.

DATE OF ENGAGEMENT: 07th September, 2012.
11th September, 2012.
22nd September, 2012.

HON. SPRENT ARUMOGO DABWIDO M.P.
MINISTER IN CHARGE

G.N.No. 499 / 2012

CORRIGENDUM

In Government Gazette No. 119/2012, dated 5th August, 2012 on pages 2, 3 and 4

Delete:

No. 118

05th September, 2012

Nauru

Insert:

No. 119

05th September, 2012

Nauru

ANTONIUS A. MAYBIR
DEPUTY REGISTRAR
BIRTHS, DEATHS & MARRIAGES
