



REPUBLIC OF NAURU

PARLIAMENTARY SERVICES (FINANCIAL INSTRUCTIONS) FINANCE RULES 2021

SL No. 19 of 2021

Notified: 6th July 2021

Table of Provisions

1	Citation	2
2	Commencement	2
3	Interpretation	2
4	Delegation of Authority to the Clerk to issue Financial Instructions	2
5	Employees to comply with the Financial Instructions	3

The Speaker and Minister for Finance jointly make the following Rules under *Section 39(14)* of the *Parliamentary Services Act 2020*:

1 Citation

These Rules may be cited as the *Parliamentary Services (Financial Instructions) Finance Rules 2021*.

2 Commencement

These Rules comes into effect on 1 July 2021.

3 Interpretation

In these Rules:

'Act' means the *Parliamentary Services Act 2020*;

'Clerk' means the Clerk of Parliament;

'Financial Instructions' means the Financial Instructions made by the Clerk due to the delegation jointly made by the Speaker and the Minister of Finance under these Rules;

'Funds' means the Funds of the Office provided for in Section 39 of the Act; and

'Office' means the Office of Parliamentary Services.

4 Delegation of authority to the Clerk to issue Financial Instructions

- (1) The Clerk is hereby delegated the authority to issue Financial Instructions for the Office.
- (2) The Clerk shall make a Financial Instructions to deal with the following matters:
 - (a) the collection, receipt, custody, issue, expenditure, care and management of and due accounting for all the Funds monies and the duties of the persons responsible for the financial management of the Funds;
 - (b) the effectual recording, examination, inspection and the Office checking of all receipt and expenditure and the keeping of all necessary books and accounts;
 - (c) the forms of all accounts, books and documents as required for under the provisions of the Act; and
 - (d) the purchase, safe custody, issue, sale or other disposal or writing off property of the Office and the proper accounting for and stocktaking of such stores and property.

- (3) For the purposes of Section 9(2) of the Act, the Clerk shall be responsible for the day to day operations and implementation of the Financial Instructions including the publication in the Gazette and Office website.

5 Employees to comply with the Financial Instructions

- (1) Employees of the Office shall comply with the Financial Instructions.
- (2) Failure by an employee to comply with the Financial Instructions shall be grounds for:
 - (a) disciplinary action under the *Parliamentary Services (Disciplinary) Regulations 2021*; or
 - (b) an imposition of a surcharge action by the Speaker under Section 39(11) of the Act and Section 25 of the *Public Finance (Control and Management) Act 1997*.

Signed thisday of June 2021 at Yaren, Nauru:

.....

Speaker of the Parliament of Nauru

.....

Minister of Finance